



WESLEY UNIVERSITY ONDO

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COLLEGE OF SOCIAL AND MANAGEMENT SCIENCES



Investing in Nigeria's Future Through Capacity Building

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DEAN'S WELCOME ADDRESS

On behalf of the College of Social and Management Sciences, Wesley University Ondo, Ondo State, Nigeria, I hereby welcome all students to the college and present the college prospectus for use. The college has successfully entered its 4th year of academic life and looks forward for more success in the future. It is our philosophy to continuously strive for excellence in our programmes and services and we are excited about what the future holds for the college. This involves providing our students with the highest international standards in education in the area of our expertise. The college has the following programmes: Banking and Finance, Economics, Accounting, Business Administration, Political Science, Hotel Management and Tourism and Mass Communication.

Our enrolment has steadily increased over the last four years. Students in the college participate to a high degree in the many and varied college and University activities and organisations available on campus. We greatly train and equip our students so that our graduates will be gainfully employed upon graduation, in banks, finance houses, ministries, and other parastatals. Our very qualified staff provide the best well-rounded University experience for our students, both in and out of the classrooms. The staff bring relevant knowledge to the classrooms and continuously advances the state-of-the-art knowledge about various topics/issues by translating their cutting-edge research contributions into classroom illustrations.

The college organises Annual Lecturers in which important personalities from the academic, banking and public and private sectors are invited to present papers. It is on record that the college was first to organise such lectures in the University. This achievement, which is unique, makes the college, her staff, as well students very proud. It proves that the college provides her students with a high-level quality in education and unique academic and professional opportunities.

This prospectus outlines our proposal for success and extends to all prospective students a warm invitation to join our team.

Best wishes for your educational and career success.

Professor E.Y. Akinkoye

Historical Notes on the University

2.1 History of the University

The proprietor of the Wesley University Ondo is Methodist Church Nigeria. Methodist Church Nigeria was established in the country in 1842 by the Methodist Society from Britain. While engaging in their main goal of evangelizing and converting the people, the Methodists recognized the need to train a number of people who can read the Bible and serve as assistants to the Missionaries. The Methodists therefore ventured into education of the people and set up the first "Nursery of the Infant Church" in Badagry in 1843. This marked the first initiative at establishing schools in Nigeria.

Over the years of its existence, the Methodist Church has shown interest and (had in fact) participated in the development of Education, Health and Agriculture in the country with the establishment of Primary and Secondary Schools, Teacher Training Colleges, Theological Institutions, Hospitals, Leprosy Centres and various agricultural projects.

From the historical viewpoint, the Church was regarded as a preserver of knowledge. In the world today, education is viewed as a vocational training for the young, an education which disciplines the mind, develops the reasoning power and enables the young graduate to find employment and be of good service to the Church and the community.

2.2 Justification for the University

The desire to go into university education in Nigeria, considering the role of education in the social and technological development of a nation, was doused by Decree No. 19 of 1984, which prohibited the establishment and running of private universities. However, the desire was reawakened with the promulgation of Decree No.9 of 1993, which allowed for establishment of private universities by individuals or organizations based on Federal Government's criteria

through the National Universities Commission. This is a welcome development, which the Methodist Church Nigeria, as a corporate citizen, had decided to explore with the establishment of Wesley University Ondo (WESLEYUNI), as a Centre of Educational Excellence

As an organization with high regard for the moral, social, political and technological advancement of the country, Methodist Church Nigeria has evaluated the state of university education in Nigeria and has offered to provide improved standard of delivery as well as provide additional places for the teeming population of young people who presently cannot be reasonably accommodated in the existing institutions. With the advancement in technology and growing interest awakened in the teeming populace for higher education, the situation is expected to worsen in the nearest future. Wesley University Ondo has planned to support the efforts of the Federal Government in the development of high level manpower to meet the developmental needs of the nation.

2.3 Mission, Vision and Objectives of the University

(a) Mission

To create a teaching and learning community for imparting appropriate skills and knowledge, behaviour and attitude; advance frontiers of knowledge that is relevant to national and global development; engender a sense of selfless public service; and promote and nurture the African culture and tradition.

(b) Vision

The vision is of a top rated University in Africa, ranked among the best in the world, whose products occupy leadership positions in the public and private sectors of the Nigerian and global economy, that has harnessed modern technology, social, economic and financial strategies, built strong partnerships and linkages within and outside Nigeria and whose research contributes a substantial proportion of innovations to the Nigerian economy.

(c) Strategic Objectives

- (i.) To produce graduates of international standards, with appropriate knowledge and skills in their fields of study, who will be highly employable and able to employ themselves.
- (ii.) To provide high quality research and development activities that will promote the development of the Nation and enhance the image of the University and the researchers.
- (iii.) To harness current technology especially ICT and current social, economic and financial strategies to run a cost efficient and effective academic programme and institutional management.
- (iv.) To provide services that has relevance to and impact on the local community and the Nation.
- (v.) To provide conditions of study, work and living in the University Community that are of appropriate standard.
- (vi.) To expand access to tertiary education in the face of unmet demand.
- (vii.) To operate an equal opportunity educational institution, sensitive to the principle of gender equity and non-Discriminatory on the basis of race, ethnicity, religion or physical disability.

2.4 Members of the University

The members of the University as defined on statute 2(1) are:

- * a Chairman and a Board of Trustees
- * a Chancellor
- * a Pro-Chancellor and a Council
- * a Vice Chancellor and a Senate
- * a body to be called Congregation
- * a body to be called Convocation
- * the Campuses of the University
- * Schools, Institutes and other Teaching and Research Units of the University;

the persons holding the offices constituted by the First Schedule to this Law other than those mentioned in paragraphs

(a) to (d) of this sub-section;

- * all undergraduates; and
- * all other persons who are members of the University in accordance with provisions made by statute in that behalf.

A person shall remain a member of the University only as long as he is qualified for such membership under any of the sub-paragraphs of paragraph (1) of this Statute.

2.5 The Officers of the University

The Officers of the University as contained in Statute 3 shall be:

- * The Chancellor;
- * The Pro-Chancellor;
- * The Vice-Chancellor
- * The Deputy Vice-Chancellor (Academic)
- * The Deputy Vice-Chancellor (Administration);
- The Registrar;

- (i) Such other persons as may by Statute be granted the status of officers.

2.6 Establishment of the University Council

(a) Functions

The University Council to be known as the Council of the Wesley University Ondo was established by the Edict. The Edict states that Council shall be the Governing Authority of the University and shall have the custody, control and disposition of all the property and finances of the University and, except as may otherwise be provided in the Edict and the Statutes, shall manage and superintend generally

the affairs of the University and, in any matter concerning the University not provided for or under this Edict, the Council may act in such manner as appears to it best calculated to promote the interests, objects and purposes of the University.

The Council subject to the provisions of the Edict and Statutes has the following functions among others,

- (i) To determine, in consultation with Senate, all University fees;
- (ii) To establish, after considering the recommendation of the Senate on that behalf, Faculties, Institutes, Schools, Boards, Departments and other units of learning and research; to prescribe their organization, constitution and functions and to modify or revise the same;
- (iii) To authorize, after considering the recommendations of the Senate on that behalf, the establishments for the academic in the University, and with approval of the Senate, to suspend or abolish any academic post except a post created by this Edict or the Statutes;
- (iv) To authorize the establishment for the administrative staff and other staff in the University and to suspend or abolish any such posts other than posts created by the Edict or the Statutes;
- (v) To make the appointments authorized by this Edict and the Statutes;
- (vi) To exercise powers of removal from office and other disciplinary control over the academic staff, the administrative staff and all other staff in the University;
- (vii) To supervise and control the residence and discipline of students of the University and to make arrangements for their health and general welfare.

(b) Composition of the Members of Council

The Council as contained in Statute 10(1) as amended by Decree No. 11 of 1993 and Decree 25 of 1996 shall consist of the

following members:

- (i) Ex-Officio members: Pro-Chancellor
The Vice-Chancellor
The Deputy Vice-Chancellors
- (ii) 1 member from the Federal Ministry of Education
- (iii) 4 members appointed by National Council of Ministers
- (iv) 4 members of Senate appointed by Senate
- (v) 2 members of the Congregation elected by the Congregation
- (vi) 1 member of Graduates Association elected by Graduates Association.

The Senate shall prescribe which Departments and subjects of study shall form part or be the responsibility of each of the Faculties. The next level of organisation is the College where the teaching and other activities of the Departments are co-coordinated. Proposals generally come from Departments to the College Board although they can also be initiated at the College level in which Departments normally have an opportunity to consider them before the College Board takes a decision. The membership of the University Board is stipulated in Statute 13(3) thus:

- a) The Vice-Chancellor
- b) The Deputy Vice-chancellors
- c) The Dean of the College
- d) The Professors and Heads of Departments comprising the College;
- e) Such other full-time members of the academic staff of the Departments comprising the College as the Senate may determine after considering the recommendation of the University Board;
- f) Such other Professors and other Heads of Departments, as the Senate may determine after considering the recommendation of the College Board;
- g) Such other persons within or outside the University as the Senate may appoint after considering the recommendation of the Faculty Board.

The next level is that of Department which consists of groups of teachers and sometimes Research Fellows in a single subject with a Head who is usually although not always a Professor generally appointed by the Vice-Chancellor.

The Department is the normal basic unit of academic organisation. It is at this level that the organisation of teaching and the use of research facilities are primarily worked out. Senate may however recommend the creation of institutes for groups of specialized subjects or discipline that require interdisciplinary research efforts and thus, cut across Colleges in scope.

2.7 Organizations and Administration

The Vice-Chancellor is the Chief Executive Officer of the University and five other principal officers of the University, namely: the Deputy Vice-Chancellors (2), the Registrar, the University Librarian and the Bursar report to him. The University Librarian is in charge of the University Library while the Bursar takes charge of the University finances. The Registrar is the Secretary to Council and the Chief Administrative Officer of the University and he assists the Vice-Chancellor in the day-to-day administration of the University. He is also the secretary to Senate and heads the Registry, comprising the Directorate of Academic Affairs, the Directorate of Council Affairs, Division of corporate services and the Director of Personnel Affairs. The Planning, Budgeting, Monitoring, Management Information System Unit takes care of the academic planning, budgeting and monitoring needs of the University and is under the Vice-Chancellor's Office. The University Central Administration also includes some units providing common services. They are the Medical and Health services, the Division of Maintenance services, the Physical Planning and Development Unit and the Computer Centre, Heads of these units report to the Vice-Chancellor

2.8 Congregation

The Congregation comprises all full-time members of the academic staff and every member of the administrative staff who holds a degree of any recognised university. It discusses and declares an opinion on any matter whatsoever relating to the wellbeing of the University. It has twelve elected members in Senate and two elected members in the University council.

2.9 Division of Students' Affairs

1. Guidance and Counselling Unit:

The Division of Students' Affairs has Professional Counsellors who are committed to helping students grow in self-understanding in the process of integrating their personal and academic experiences. The services are free to students and are confidential (i.e. not used as part of his/her other University records). The services include personal counselling, group counselling, study skills improvement, tests anxiety reduction, personal crisis intervention, psychological testing, career and occupational counselling and settlement of grievances between students where necessary. Consultations are made with campus organizations, specialists and academic Departments, to ensure that students' problems are resolved satisfactory.

2. Scholarships and Financial Assistance:

The Division of Students' Affairs serves as a link between students and sponsoring authorities, both within and outside Nigeria. Students are advised to check the Notice Boards in their respective faculties as well as those at the Division of Student Affairs Office for advertisements and other relevant information.

Liaison is also maintained between students, governments and others at various levels for scholarship and bursaries.

3.0 Roll of Honours for Students

Senate of the University has decided that Roll of honours for students be instituted in the University to enhance discipline and good performance among students.

All students are enjoined to strive to be on the Honours Roll.

The details are as follows:

- (i) The Honours Roll should be at three levels, namely:
 - a) Departmental Honours Roll
 - b) Deans Honours Roll
 - c) University/Vice-Chancellor's Honours Roll
- (ii) The beneficiaries must have a minimum CGPA of 4.00 for Departmental Honours Roll; 4.5 for Deans honours Roll And 4.5 for Vice-Chancellor/University Honours Roll in all the Colleges,
- (iii) The beneficiary must maintain this grade annually to continue to enjoy the award,
- (iv) The recommendations must be processed along with results of Rain Semester Examinations,
- (v) The student must be of good conduct.
- (vi) He/she must not have outstanding or carry-over courses and must not be repeating the year,
- (vii) No student on Leave of Absence shall enjoy the Annual Roll of Honours Award,
- (viii) No student that has a disciplinary problem shall enjoy the award.
- (ix) The award shall be based on the recommendation of the Departmental Board of Examiners, while the award pertaining to the Vice-Chancellor/University shall be processed through the Committee of Deans,
- (x) Names of beneficiaries shall be displayed as follows;
Departmental Honours Departmental Notice Board
Deans Honours College Notice Board
Vice-Chancellor/University All Notice Boards
- (xi) Each beneficiary shall be given a certificate.

3.10 University Examination Regulations

Students should note some University Examination Regulations as contained in University Examination Regulations for first Degree, Diplomas and Certificates are:

- a) A candidate for a University examination must have registered the courses in the prescribed format not later than the closing date prescribed for registration for such courses. Any candidate who fails to register for courses at the appropriate time as prescribed by Senate will not be allowed to take any examination in such courses. Any examination taken without course registration shall be null and void.
- b) Students who register for courses are committed to the number of units registered for and are expected to take examinations in such courses. If a student failed to take an examination he would be scored "O" "F" for the number of units he had registered for and in which he had failed to take the prescribed examination.
- c) Any student who does not have any course to offer in a particular semester should apply for leave of absence.
- d) A candidate who has less than 15 units in a particular semester to graduate should apply to his/her College Board for permission to register for less than 15 units. Failure to do so constitutes a breach of regulation which may result in the non-processing of the candidate's results.
- e) A candidate, who cannot register for courses during the prescribed period for registration because of illness, must ensure that medical report on his illness is forwarded by him or his parents/sponsors to reach the Dean of his College not later than four weeks after the end of the normal registration period as scheduled in the University Calendar. Such a medical report should be forwarded for authentication by the Director of Medical and Health Services for it to be considered valid. Such a candidate shall be exempted from the

penalties of late registration. All applications should be routed through the Head of Department.

- f) Students must attend a minimum of 75% of course instructions including lectures, tutorials and practical where required to qualify to sit for examination in any course.

3.10.1 Absence from Examination

Candidates must present themselves at such University examinations for which they have registered. Candidates who fail to do so for reason other than illness or accident shall be bound by the following regulations:

- a) Any student who fails to register for courses during one semester without permission should be deemed to have scored 'OF' in the minimum number of units required for full time students (i.e. 15 units).
- b) Candidates who registered for courses, attended classes regularly, did all practical and tests but did not take required semester examinations should be given a continuous assessment grade in each of the affected courses and a grade of "O" "F" in the examination which they should have taken, but which they did not take.
- c) Candidates who have less than 15 units to graduate but fail to take the required examinations should be deemed to have scored 'OF' in the outstanding courses only provided such candidates obtained permission to register for less than 15 units.
- d) Any candidate who on account of illness, is absent from a University examination may be permitted by the Senate on the recommendation from the appropriate College Board, to present himself for such examination at the next available opportunity provided that:
- (i) A full-time student in the University shall report any case of illness to the University Health Centre at all time.
- (ii) When a student falls ill during examination he should report to the Director, Medical and Health Services before attending any hospital outside the University. A

report of sickness should be made to the Register within a week and a medical certificate of validation of his illness within three weeks,

- (iii) When a student falls ill before an examination he shall be under an obligation to send a medical report countersigned by the Director, Medical and Health Services within one week of such illness. Anytime outside this period, shall be considered on its merit.
- (iv) The Director of Medical and Health Services should within 48hours, submit a medical report on a candidate who is ill during an examination and is taken to the Health Centre or referred by it to the hospital for treatment.
- (v) A candidate applying for leave of absence on medical ground must forward his application together with a medical report to the Dean of his Faculty through his Head of Department. The Director, Medical and Health Services must countersign the Medical Report. The appropriate Faculty Board must take all applications for Leave of Absence.

3.10.2 Examination Offences

- (a) A candidate shall not be allowed during an examination to communicate by word or otherwise with any other candidates nor shall he leave his place except with the consent of an invigilator. Should a candidate act in such a way as to disturb or inconvenience other candidates, he shall be warned and if he persists he may, at the discretion of the invigilator be excluded from the examination room. Such action by the invigilator must also be reported in writing through the Head of Department to the Vice-Chancellor within 24 hours.
- (b) It shall be an examination offence for any student, staff or any person whatsoever, to impersonate a candidate in any University examination. Any student or staff of the University found guilty under this regulation shall be subjected to disciplinary action by the appropriate

authority of the University.

- (c) No candidate shall take into an examination room or have in his possession during examination any book or paper or printed or written documents, whether relevant to the examination or not, unless specifically authorized to do so. Any invigilator has authority to confiscate such document.
- (d) Mobile phones are not allowed in examination halls.
- (e) A candidate shall not remove from an examination room any papers, used or unused, except the question paper and such book and papers, if any, as he is authorized to take into the examination room.
- (f) Candidates shall comply with all “direction to candidate” set out on an examination answer book or other examination materials supplied to them. They shall also comply with duration given to them by an invigilator.
- (g) Candidates shall not write on any paper other than the examination answer books. All rough neatly. Supplementary answer books, even if they contain only rough work must be tied inside the main answer books.
- (h) When leaving the examination room, even if temporarily, a candidate shall not leave his written work on the desk but he shall hand it over to an invigilator. Candidates are responsible for the proper return of their written work.
- (i) Smoking shall not be permitted in examination room during examination sessions.
- (j) Any candidate or staff who attempts in any way to unlawfully have or give pre-knowledge of an examination question or to influence the marking of scripts or the award of marks by the University examiner shall be subject to disciplinary action by the appropriate authority of the University.
- (k) If any candidate is suspected of cheating, receiving assistance or assisting other candidates or of infringing any other examination regulation, a written report of the

circumstance shall be submitted by the invigilator to the Vice-Chancellor within 24 hours of the examination session. The candidate concerned shall be allowed to continue with the examination.

- (l) Any candidate suspected of examination malpractice shall be required to submit to the invigilator a written report immediately after the paper. Failure to make a report shall be regarded as a breach of discipline. Such report should be forwarded along with the Invigilators report to the Vice-Chancellor.
- (m) Where a Head of Department fails to forward a report on examination malpractice to the Vice-Chancellor such action would be considered misconduct.

DEPARTMENT OF BANKING AND FINANCE

4. Background History of the Department

The Department of Banking and Finance offers courses leading to B.Sc. Degree in Banking and Finance. The Bachelor of Banking and Finance degree introduces students to the global and institutional aspects of our financial systems. The Bachelor of fiancé Programme comprises a range of course in Finance, Economics, Mathematics and statistics.

4.1 Vision

To produce world-class Banking and Finance graduates that will be useful to a wide variety of organisations such as financial services firms, accounting and assurance firms, consultancies, manufacturing and service firms, as well as non-profit organisations and the government.

4.2 Mission Statement

To provide high-quality business management and accounting education, to attract, and retain highly qualified and motivated academic staff, to advance knowledge, and to produce the workforce needed to promote financial and economic development in a technology driven environment.

4.3 Philosophy

The demands of a global economy have changed the requirements for personal and business success. Hence, the philosophy of the programme is geared towards provision of world class expertise in the finance and banking sector. As a result, the Department of Banking and Finance of the Wesley University Ondo is leading an industry redefinition of traditional business education. Leveraging on its academic depth, an international network of corporate partners, and a diverse, cooperative culture, the Department delivers a distinctive leadership and management educational experience. Graduates of our standard-setting combine knowledge with actions, gaining skills that produce results and improve business.

The Department offers an array of opportunities for education,

personal and career development, community involvement and social interaction. In the classroom, students get the latest in both theory and practical applications from top teachers and scholars. In our B.Sc. Banking and Finance programme, traditional management education is complemented with high-impact, hands-on professional development. The Department works within businesses and develop valuable skills in areas like leadership, teamwork and decision making. The programme in the Department produces graduates who set a standard for effectiveness and leadership.

4.4 Objectives

The fundamental objective of the programme is to development the candidates' intellectual capabilities by imparting theoretical knowledge that will encourage self-reliance in the nation to enable the individual to understand exploit and change his or her environment.

The specific objectives of the programme include the following:

- i. The provision of basic knowledge needed for an understanding and analysis of problems of management or administration of industrial, commercial, public and other human organisations.
- ii. The equipment of students of accounting and financial management with the skills needed for recognizing, defining problems and taking appropriate decisions, using scientific techniques and tools.
- iii. The inculcation in students of awareness of key environmental factors and their impact on managerial/administrative practice and decisions.
- iv. The development of leadership and interpersonal relation skills which are needed for working in organisations.

4.5 Justification for Curriculum Review

The dynamic nature of Banking and Finance as a discipline coupled with the recent development in the global financial market and

changes in the International Financial Reporting Standards require a very prompt and proactive response from the Department. At present, a number of contemporary Banking and Finance courses are missing in the existing B.Sc. Curriculum in the Department such as: Financial Reporting, Accounting Theory, Human Resources Accounting, Accounting Ethics, etc.

In addition, the number of semesters for the teaching of Financial Accounting needs to be increased from four (4) to eight (8) while that of Financial Management should be increased from one(1) to four (4) in order to accommodate the basic elements of the programme. It is noteworthy that these two courses are the backbone of any accounting programme. Moreover, the adoption of the International Financial Reporting Standards (IFRS) took effect in Nigeria from January, 2012. In the light of this, the Department has the mandate to comply with these World-Wide requirements in a bid to place the University in the World Class level and have a cutting edge.

The effort (the revision of the existing B.Sc. course curriculum) will consequently enable the Department to produce world class Graduates who can occupy leadership positions, both in the public and private sectors of the Nigerian and global economy.

4.6 Admission Requirements

Applicants for admission into the programme should possess the Senior Secondary School Certificate (NECO/WAEC) or General Certificate of Education at Ordinary Level with credits in five subjects including English language, Mathematics, Economics and any other two from the following: Government, Financial Accounting, Geography, English Literature and Yoruba Language at not more than two sittings.

Direct Entry applicants should possess five credit passes in the GCE (or equivalent) examination at least two of which shall be at the Advanced Level provided that subjects are not counted at both levels of the examination (credit passes at counted at Ordinary level

must include English Language, Economics and Mathematics). The Advanced Level passes shall include either Economics or Accounting OR OND at Upper Credit Level in Accounting, Business Administration or Banking and Finance OR ATS-ICAN final stage certificate or foundation level certificate of ACA, ACCA GB or its equivalent.

4.7 The Course Unit System and the Computation of Grade Point Average

(a) Definition of Terms

- i. **Student workload:** This is defined in terms of course units. One unit represents one hour of lecture or one hour of tutorial or 2-4 hours of practical work per week throughout semester. For example, a course in which there are 2 hours of 1 and 1 hour of tutorial per week is a 3 unit course.
- ii. **Total number of unit (TNU):** This is the total number of course units carried by student in a particular semester. It is the summation of the load units on all courses carried during the semester. For example a student who is carrying 6 courses of 3 units each has a TNU of 18 for that semester. No student shall be allowed to carry (i.e. register for) or be examined in more than 24 units in any particularly semester.
- iii. **Cumulative Number of Units (CNU):** This is the summation of the total number of units over all the semesters from beginning to date. A student who is prone to repeating courses will finish (if he does not drop out) with a high CNU than his non-repeating colleagues and will most likely require a longer time to complete requirements for the award of the Degree.
- iv. **Level of performance rating:** This is the rating of grades obtained in terms of credit point per load unit. The rating used is as follows:

Level of performance	
Rating (credit points per unit)	
A = 70% - 100%	5
B = 60% - 69%	4
C = 50% - 59%	3

D = 45% - 49%	2
E = 40% - 44%	1
F = 0% - 39%	0

Based on the above, a student who obtained a grade of 'A' in a 4 unit course has scored 20 credit points, and one who obtained a grade of 'C' in that course has scored 12 credit points.

- v. **Total Credit Point (TCP):** This is the sum of the product of the course units and rating in each course, for the entire semester period. For example, consider a student who took 4 courses of 5 units each. Let's say the grades obtained in the four courses were C, B, F, D respectively. The TCP of this student is obtained as $5.3+5.4+5 \times 0+5 \times 2 = 45$.
 - vi. **Cumulative Credit Point (CCP):** This is the summation of Total Credit Point over all semesters from beginning to date.
 - vii. **Grade Point Average (GPA):** This is the Total Credit Points (TCP) divided by Total Number Unit (TNU). For example, consider the student's scores referred to above, His TCP is 45, and of course, his TNU is 20 (i.e. courses at 5 units each, for the semester). The highest GPA that can be earned is 5.0 and that is when a student has earned a grade of 'A' in every course during the semester. The lowest GPA obtainable is 0.0 and this would happen if the student has 'F' all round the semester.
 - viii. **Cumulative Grade Point Average (CGPA):** This is the summation of TCPs for all the semester, divided by the summation of TNUs for all the said semesters. Like the GPA, CGPA obtainable ranges from 0-5.
- (b) **Assessment and Award of Degrees**
- i. A student's workload is defined in terms of course units. One unit represents one hour of tutorial, or 2-4hours of practical work per week throughout a semester. All courses shall run for one semester or a full session of two semesters.
 - ii. The final award and the class of degree shall be based on the Cumulative Grade Point Average (CGPA) obtained by each candidate in all prescribed courses approved by

the university. The final cumulative grade point average is calculated on the basis of the total number of credit points and the total number of course units registered for during the course of student's programme. In the case of a failed course, the candidate must repeat the course at the next available opportunity. If the course is an elective, the candidate may substitute another course and shall not be required to pass the failed elective course. If the course is a restricted elective, substitution can only be made from the list of restricted electives. The failed grade would however be reflected in the transcript.

iii. A candidate who has satisfactorily completed all requirements for the degree with an overall grade point average not less than 1.50 shall be awarded the honours degree as indicated below:

First Class	4.50 - 5.00
Second Class (Upper Division)	3.50 - 4.49
Second Class (Lower Division)	2.40 - 3.49
Third Class	1.50 - 2.39
Pass	1.00 - 1.49

c. Repetition of Courses

A student may repeat only those courses in which a grade of "F" is scored.

d. Withdrawal

A student who fails to record a cumulative grade point average of 1.00 at the end of one semester shall be placed on probation during the second semester. If the student fails to achieve cumulative grade point of at least 1.00 at the end of the second semester, he/she shall be required to withdraw from the University.

4.8 SCHEDULE OF COURSES

COURSE OFFERINGS

PART ONE (100 Level)

First Semester Course (Harmattan)

Course Code	Title	Status	Units
ACC 101	Introduction to Financial Accounting I	C	3

BFN 101	Introduction to Finance	C	3
BUS 101	Introduction to Business	C	3
ECO 101	Introduction to Economics I	C	3
SMS 101	Business Mathematics I	C	3
GNS 101	Use of English I	C	1
CSC 101	Introduction to Computer Science	C	1
LIB 101	Use of Library	C	1
GNS 105	History & Philosophy Science	C	1
Total Units			19

Second Semester Course (Rain)

Course Code	Title	Status	Units
ACC 102	Introduction to Financial Accounting II	C	3
BFN 102	Introduction to Money & Banking	C	3
BUS 102	Elements of Management	C	3
ECO 102	Introduction to Economics II	C	3
SMS 102	Business Mathematics II	C	3
GNS 102	Use of English II	C	1
GNS 104	Introduction to Philosophy and Logic	C	1
Total Units			17

PART TWO (200 Level)

First Semester Course (Harmattan)

Course Code	Title	Status	Units
ACC 201	Principle of Account I	C	2
ACC 203	Principles of Cost Account I	C	2
BFN 201	Financial System I	C	3
SMS 201	Business Statistics I	C	3
BFN 205	Business Law	C	3
BFN 207	Financial & Security Analysis	C	3
ECO 201	Introduction to Micro Economics I	C	3
GNS 201	Introduction to Ethics	C	1
GNS 203	Nigerian People and Culture	C	1

Total Units 21

Note: Direct entry candidate will in addition, offer SMS 101 in 1st Semester respectively in 200 level. Each carries 3 Units.

Second Semester Course (Rain)

Course Code	Title	Status	Units
ACC 202	Principles of Account II	C	2
ACC 204	Principles of Cost Accounts II	C	2
BFN 202	Economics of Banking Operations	C	3
SMS 202	Business Statistics II	C	3
BFN 204	Element of Banking	C	3
BFN 208	Principles of Banking Management	C	3
BUS 208	Management of Public & Private Enterprises	C	2
ECO 202	Introduction to Macro Economics II	C	2
Total Units			20

Note: Direct entry candidate will in addition, offer SMS 102 in 2nd Semester respectively in 200 level. Each carries 3 Units.

PART THREE (300 Level)

First Semester Course (Harmattan)

Course Code	Title	Status	Units
BFN 301	Business Finance/ Management Acct. I	C	3
BFN 303	Law Relating to Banking	C	3
BFN 305	Mgt. Information Syst. & Data Proc. I	C	2
BFN 307	Practice of Banking I	C	3
BFN 309	Operation Research I	C	2
ENT 301	Introduction to Entrepreneurship I	C	3
Electives: Students to take only 2 Units from the following:			
BFN 311	Mortgage Finance	E	2
BFN 313	Agricultural Finance	E	2
Total Units			18

Second Semester Course (Rain)

Course Code	Title	Status	Units
BFN 302	Business Finance/ Management Acct. II	C	3
BFN 304	Monetary & Fiscal Policies	C	3
BFN 306	Mgt. Information Syst. & Data Proc. II	C	2
BFN 308	Practice of Banking II	C	3
BFN 310	Comparative Banking	C	3
BFN 312	Research Methodology in Banking & Finance	C	3
ENT 302	Introduction to Entrepreneurship II	C	1
Electives: Students to take only 2 Units from the following:			
BFN 314	Theory of Corporate Finance	E	2
BFN 316	Merchant Banking	E	2
Total Units			20

PART FOUR (400 Level)

First Semester Course (Harmattan)

Course Code	Title	Status	Units
BFN 401	Quantitative Analysis of Financial Decision I	C	3
BFN 403	Investment Banking	C	3
BFN 405	Bank Lending & Loan Administration	C	3
BFN 407	Project Evaluation	C	3
BFN 409	Theory of Corporate Finance	C	3
ENT 401	Introduction to Entrepreneurship I	C	3

Electives: Students to take only 2 Units from the following:

BFN 411	International Banking & Finance	E	2
BUS 405	Business Policy I	E	2
Total Units			20

Second Semester Course (Rain)

Course Code	Title	Status	Units
BFN 402	Quantitative Analysis of Financial Decision II	C	3
BFN 404	Portfolio theory & Investment Analysis	C	3
BFN 406	International Monetary Relations & Fin. Sys.	C	3
BFN 408	Management of Banks & Financial Institutions	C	3
BFN 410	Original Long Essay	C	6

Electives: Students to take only 2 Units from the following:

BFN 412	Marketing of Financial Services	E	2
ACC 412	Corporate Planning & Strategic Management	E	2
BUS 406	Business Policy II	E	2
Total Units			20

5.0 COURSES DESCRIPTIONS

BFN 101: Introduction to Finance I 3 Units

Nature and scope of finance, the firm and its financial objectives decisions, the finance function, simple interest, compound interest. Risk/return trade-off, financial management as tool for planning and control, financing business, sources and of choice of finance, financial intermediation functions.

BFN 102: Introduction to Money & Banking II 3 Units

Nature, firm and functions of money, banking concepts, principles

and function of different types of banking institutions, money creation, the demand for money and supply of money, money and capital markets. Money and economic activities and non-monetary assets

BFN 201: Financial System I 3 Units

Growth, structure and role of banking and financial institutions in Nigeria, financial development and real development. The development of Central Banking and its performances, commercial banks, merchant banks, Universal banks, development banks, peoples' banks, community (Micro Finance) Banks etc. The Financial markets: money and capital markets; The NSE, The SEC. Nature and functions of different types of non-banks financial institutions e.g. insurance companies finance house, discount house, bureau De change etc. The traditional and informal sector, the roles and functions. The development of the Nigerian financial system, legal and regulatory environment. Factors affecting the future development of Nigerian financial system and policy implications.

BFN 202 Economics of Banking Operations 3 Units

The theory of banking, nature of banking inputs, supply of and demand for banking services, cost of banking operations, pricing of banking services, credit availability and credit rationing, economics of scale in banking operation, unit and branch banking, merger and automation in banking.

SMS 201 Business Statistics I 3 Units

Simple interest and simple discount, compound interest, negotiable instruments, computations of simple values, equivalent values, continuous compounded interest, annuities, estimation of debt amortization and sinking fund, perpetuity and capitalization. Differential and total differentiation, maxima and minima, optimization, integration, trigonometric and logarithm's functions.

SMS 202 Business Statistics II 3 Units

Correlation and covariance and their application to finance, regression analysis, the two variables linear model and their

application to finance, simple test of hypothesis, interpretation of economics and social data.

BFN 207 Business Law 3 Units

- a. **Law of Contract:** A brief study of the nature and courses of law of contract, formation of contract, capacity to enter into contract, vitality elements in contracts, mistake, misrepresentation, illegality, discharge of contract, frustration, breach, remedies for breach of contract.
- b. **Sales of Goods:** An examination of the legal rules governing contract of sales of goods, with particular reference to the sales of goods Act 1893: The following areas are given attention. The nature and formation of contract of sales of goods, implied conditions and warranties, passing of property and right, passing of titles, obligation of sellers and buyers. Right of unpaid sellers, the remedies of contract.
- c. **Agency:** Definition and nature of contract agency, classification of agent, authority of agent to their party; termination of agency relationship.
- d. **Hire Purchase:** the common laws/rules regularity hire purchase transaction. The hire purchase Act 1965.
- e. **Carriage goods**
- f. **Surety-ship and Guarantees:** Pledge, liens exchange control
- g. **Negotiable Instruments:** such as Bill of Exchange, Cheque and Promisory Note.

BFN 204 Elements of Banking 3 Units

The basic concepts of money, introduction, origin and types of money, characteristics of money, values of money, functions of money and measurement of money. Elements of quantity theory of money; traditional theory, assumptions and shortcomings; quantity theory of money, modern theory of approach; the cambridges versus quantity theory; demand and supply of money. The banking system; branch banking, unit banking, methods of payment and other banking services. Features/Relationship between banker and customers, banking operations, the implications arising from

different types of accounts.

BFN 209 Financial & Security Analysis 3Units

The stock market functions, meaning of market price, market value and market participants, ratio analysis based on balance sheet information, earning yield and price earnings ratio mechanics of discounting, arithmetic and geometric progression, application of investment principles.

BFN 208 Principles of Bank Management 3 Units

Basic concepts in management; management principles; functions of manager; planning; nature and purpose. Organization; Nature and purpose, span of management, departmentalization, line and staff authority service department. Staffing and directing, selecting managers, appraisal of a manager, management development, nature of directing, motivation leadership controlling, the control process, control technique, recent development in the control process. The Nigerian environment, management problems in Nigerian, challenges of indigenization. Transferability of management system.

BUS 204 Element of Marketing 2 Units

Market definition, concept, evolution, role and importance; the marketing environment, customer behavior, market segmentation; market measurement and forecasting; market research in banking. The marketing mix in banking; product classification and marketing strategies. Cost of financial services, cost of banking operation, the nature of pricing in banking firm.

BFN 301: Business Finance/Financial Management 1 3 Units

Financing decisions of the firm, objectives of the firm, and sources of finance and raising new finance by business enterprises. Time value of money, simple interest, compound interest Annuity, sinking fund amortization etc. Investment decisions of firms under conditions of certainty, and uncertainty, problems of mutually exclusive projects, capital rationing and inflation, cost of capital and

dividend decision;

BFN 302: Business Finance/Financial Management II 3 Units

Working capital management; lease financing, mergers and acquisitions, techniques of financial planning and control, interpretation of analysis of financial statement, problems relating to small scale business in Nigeria, concept of capital market efficiency and pricing of capital assets.

BFN 303: Law Relating to Banking 3 Units

Need for, nature and forms of bank's regulations'. Regulatory agencies, their evolution and functions. Critical aspect of banking practices subject to control. Banking laws and regulations and their effects on banks performance as in cheque and negotiable instruments and bill of exchange. Other aspects of general and business law relevant to practicing bankers.

BNF 304: Monetary & Fiscal Policies 3 Units

Monetary and fiscal policies and stabilization measures, objectives of monetary and fiscal policies, instruments and targets of monetary policies effects of such policies on macroeconomic aggregates; unemployment, income, inflation etc controversy about the most potent of the different stabilization policies.

BFN 305: Management Information System and Data Processing 1 3 Units

Information and fundamentals of data processing methods; manual methods, and mechanical methods, electronic methods, classification of systems and their relative merits, closed loop and open loop system, effect on time lag, the total system approach and objective total system and sub systems. Decision making concept for information system.

BFN 306: Management Information System and Data Processing II 3 Units

Computerized information system, System design and analysis for

computer application, programming, and flow-charting, computer language, Relevance of computer in an organization.

BFN 307 Practice of Banking I 3 Units

Basic principles of banking relationship of bankers and customers, mandates, power of attorney, scarcely, self-off and appropriation of payments, opening and operations of various types of account, principles of banks' lending, securities for bankers advances, secured and unsecured banker advances.

BFN 308 Practice of Banking II 3 Units

Banking and the mechanism, mode and methods of payments, instruments for payment in the banking system. Loans administration and policy in banks, interpretation of balance sheet and management accounting for the lending bankers, handling of negotiable instruments and perfection of securities to secure bank advances. Bank guarantees, trusteeship and bankruptcy procedures, electronic and remote control, funds transfer system, visit to banks and some case studies of banking practices.

BFN 309: Operation Research I 3 Units

Definitions, origin, development of operations research usefulness and limitations modeling in operation research. Decision analysis mathematical programming concepts. Formation analysis and application of linear and non-linear programming. Dynamic, integer and goal programming. Theory of games two persons, zero sum features and limitations. Systems models system dynamics, advanced simulations. Theory of stochastic process. Theory of queues.

BFN 310: Comparative Banking 3 Units

The structure, evolution and regulatory framework of banking institutions in different countries and categories of countries compared and contrasted, analysis of institutions, balance sheet, structures and their sources and uses of funds, features of banking in some countries, socialized versus capitalist or mixed economies. Financial systems in different countries and categories of countries

compared and contrasted analysis of monetary and financial regulations in public and private sectors in different countries and economic systems. Comparative analysis of money and capital markets and main features of money and capital markets and their features of the financial systems in different countries.

BFN 311 Mortgage Finance 3 Units

An over-view of historical background of mortgage institutions. The concept of housing finance, housing policies key housing policy issues and trends, factors influencing housing policy and trends, private sector participation in the provision of housing, relevant policy initiatives, the law of property, the sources and nature of finance for housing, the operations of the National housing fund. Mortgage institutions and their financial services:- The primary mortgage institutions (PMIs), industry saving and investment services, mortgage lending services, the housing finance market.

BFN 312 Research Methods in Banking and Finance

Philosophy and Methodology of research, preparation of research proposal, revision of sampling techniques, main course of statistical data, presentation of report, frontiers of research in banking and finance.

BFN 313: Agricultural Finance 2 Units

BFN 314 Theory of Corporate Finance 2 Units

More advanced treatment of the theoretical basis and or economic rational of the investment/finance decision criteria: valuation objectives: single period and multi period investment, consumption model, theories of evaluation and financial policy, investment decision under certainty, interactions of investment and financing decisions, the theory optimal capital structure and dividend policy.

BFN 316: Merchant Banking 2 Units

ENT 301 Introduction to Entrepreneurship I 2 Units

Definitions, interpersonal or personal characters and functions of entrepreneurs, entrepreneurship development, entrepreneurial theories. Financial aspects of entrepreneurship, cost to an entrepreneur, types of business organization. Preparation of business plan and feasibility studies.

ENT 302 Introduction to Entrepreneurship II 2 Units

Financial model building; mathematical programming, formation of theories short-terms decision including sensitivity analysis. Financial control of production: inventory management, cash management, receivables management stimulation approach to working decision programming and transfer pricing in decentralized firms. Decision analysis; Decision tree and sequential analysis.

BFN 401: Quantitative Analysis of Financial Decision I 3 Units

BFN 402: Quantitative Analysis of Financial Decision II 3 Units

Mathematical programming models of portfolio selection: goal programming, transportation techniques assignment model, game theory and capital budgeting, models of investment decision under uncertainty, network analysis.

BFN 403: Investment Banking 3 Units

Investment banking in the extend of financial “Intermediation”, the concept of trusted “advisor”, the legal/regulatory framework of investment banking in Nigeria, the private equity market, specialized intermediaries, merchant banking and the role of investment banking, Hedge funds and their multiple relationships

with investment banks, raising public equity: initial public offer, high yield debt and convertible securities, securitization and aid derivation, mergers, acquisitions and strategic advisory, managing risks.

BFN 404: Portfolio Theory and Investment Analysis 3 Units

Operation of security markets, capital market theory and efficient market theory, capital assets pricing model (CAPM), valuation of stock and bonds, application of financial theories in portfolio analysis, election and performance evaluation, analysis of other forms of investment warrants, option and commodities trading.

BFN 405: Bank Lending & Loan Administration 3 Units

Objective of bank lending and credit administration. Lending appraisal and decisions. Types of loans and constraint on bank, pricing of loan, loan supervision, monitoring and recovery strategies, security problems of default and debts.

BFN 406: International Monetary Relations and financial System 3 Units

Basis for international trading and exchange, balance of payments analysis and problems of balance of payments dis-equilibrium, methods and problems of external adjustment, role, sources of foreign aid, foreign investment, external debt servicing problems, international monetary/financial institutions: IMF, world bank etc.

BFN 407 Project Evaluation 3 Units

Project, concepts and dimension, project cycle, techniques of project identification. Elements of project analysis, assessment of private profitability. Cash flow dimensions; analysis of risk and uncertainty, project evaluation and review techniques (PERT). Project implementation, assessment of social profitability.

BFN 408: Management of Banks and Financial Institutions 3 Units

Basic principles and practice of bank management and management

of other financial institutions insurance companies, pension funds, mortgage institutions, investment and finance house, the regulatory and institutional framework and the implications for management; management of sources and uses of funds, corporate financial planning and control, capital adequacy, risk management, assets. Liabilities and liquidity management in banks and other financial institutions. Credit management in banks and other financial institutions, marketing of banking and financial services and competitions among banks and other institutions, management information systems. Problems of public relations and the systems of industrial relations, manpower training and development for better management performance.

BFN 409: Theory of Corporate Finance 3 Units

BFN 410 Original Essay 3 Units

Research work to be undertaken in banking or any of the optional area in finance under the direction and supervision of a lecturer.

BFN 411: International Banking & Finance 3 Units

Nature, features and transactions in the foreign exchange markets, letters of credit, foreign exchange leakages and problems in developing countries, capital flight, Euro financing and the role of international bonds, impact of Euro bonds and Euro currency markets on international financing, liquidity and countries stabilization efforts, internationalization of capital markets, developing countries and the reform of the international financial system.

6.0 SUMMARY OF UNITS

	JAMB Candidates	Direct Entry Candidates
100 LEVEL First Semester	19	-
2 nd Semester	17	-
200 LEVEL First Semester	21	24
2 nd Semester	19	22

300 LEVEL First Semester	20	20
2 nd Semester	19	19
400 LEVEL First Semester	20	20
2 nd Semester	<u>20</u>	20
Minimum Number of Units	155	125

DEPARTMENT OF ECONOMICS

PHILOSOPHY AND OBJECTIVES OF THE DEPARTMENT

Philosophy

The philosophy of the department is in tandem with that of the University and this is essentially to seek and mould the total being by developing the mind and comparing both theoretical and practical knowledge that encourages self-reliance in the individual. The programmes of study and training have therefore been designed so as to aid the individual understanding to enable them change their environment.

Objectives

The fundamental objective of the programme is to develop the students' intellectual capabilities by imparting theoretical knowledge that will encourage self-reliance and also enable the individual to understand, exploit, and change his or her environment.

The specific objectives of the programme include the following:

The main objectives of the department are;

1. To promote and advance knowledge in politics and make same available to all persons desiring of such knowledge without discrimination.
2. To prepare students for the exercise of leadership in whatever field they may find themselves after graduation.
3. To provide opportunities to persons of various affiliations to acquire of university education in political science and related disciplines.
4. To sharpen the sills of students in the paradigms, methodology, theories, and method of research in the social sciences and how this can help public policy.
5. To utilize research in the training and acquisition of knowledge in Political Science for the overall advancement of society.
6. To collaborate with other stakeholders and educational institutions in the propagation of knowledge for the advancement and development of society.
7. To prepare students for the necessary skills for advance research and post graduate work.

Vision

To produce world-class graduates that will be highly competent and

extremely useful in a wide variety of organisations such as the private sector, consultancies, non-profit organisations, and the government.

Mission Statement

To provide high-quality business management and accounting education, to attract, and retain highly qualified and motivated academic staff, to advance knowledge, and to produce the workforce needed to promote financial and economic development in a technology driven environment.

BACHELOR OF SCIENCE, ECONOMICS, (B.Sc.)

1. THE PHILOSOPHY OF THE PROGRAMME

The philosophy underlying the programme of the B.Sc. Economics of the Wesley University, Ondo is to produce students who are thoroughbred, competent specialist who are attuned to their environment in order to contribute towards improving the lot of the ordinary people in the entire nation.

2. OBJECTIVES OF THE PROGRAMME

The main objective of the programme is to have students study and understand economic behaviour in all its ramifications, formulate appropriate hypotheses and theories for solving the socio-economic and political problems of the Nigerian society.

The programme therefore aims at:

- i Producing graduates with a thorough understanding of the roots of the problems of development of the Nigerian society, especially as linked to the state, economy and society, including the international arena and the possible way out.
- ii Developing the critical judgment of students, including the ability to observe, understand, analyze and synthesize data on socio-economic and economic problems by using economics methods and techniques in providing solutions to societal problems.

- iii Providing the enabling academic environment for students to realize the spirit of self-reliance, probity, commitment, patriotism and discipline.
- iv Following from the background of objectives (i- iii) as given above, the graduates of economics are expected to have a thorough knowledge of the Nigerian economic system to enable them contribute to development in the areas of industry, administration, management, policy analysis, external affairs, lecturing, teaching, journalism, planning etc.

Admission Requirements

Applicants for admission into the programme should possess the Senior Secondary School Certificate (NECO/WAEC) or General Certificate of Education at Ordinary Level with credits in five subjects including English language, Mathematics, Economics and any other two from the following: Government, Financial Accounting, Geography, Biology, Bible Knowledge, Book Keeping, Islamic Religious Knowledge at not more than two sittings.

Direct Entry applicants should possess five credit passes in the GCE (or equivalent) examination at least two of which shall be at the Advanced Level provided that subjects are not counted at both levels of the examination (credit passes at Ordinary level must include English Language, Economics and Mathematics).

The Advanced Level passes shall include either Economics or Accounting OR OND at Upper Credit Level in Accounting, or Banking and Finance OR ATS-ICAN final stage certificate or foundation level certificate of ACA, ACCA GB or its equivalent.

The Course Unit System and the Computation of Grade Point Average

(a) Definition of Terms

- i. Student workload: This is defined in terms of course units. One unit represents one hour of lecture or one hour of tutorial or 2-4 hours of practical work per week throughout semester. For example, a course in which there are 2 hours of 1 and 1 hour of tutorial per week is a 3 unit course.

- ii. **Total number of unit (TNU):** This is the total number of course units carried by student in a particular semester. It is the summation of the load units on all courses carried during the semester. For example a student who is carrying 6 courses of 3 units each has a TNU of 18 for that semester. No student shall be allowed to carry (i.e. register for) or be examined in more than 24 units in any particularly semester.
- iii. **Cumulative Number of Units (CNU):** This is the summation of the total number of units over all the semesters from beginning to date. A student who is prone to repeating courses will finish (if he does not drop out) with a high CNU than his non-repeating colleagues and will most likely require a longer time to complete requirements for the award of the Degree.
- iv. **Level of performance rating:** This is the rating of grades obtained in terms of credit point per load unit. The rating used is as follows:

Level of performance

Rating (credit points per unit)

A = 70% - 100%	4
B = 60% - 69%	3
C = 50% - 59%	2
D = 45% - 49%	1
E = 0% - 44%	0

Based on the above, a student who obtained a grade of 'A' in a 4 unit course has scored 16 credit points, and one who obtained a grade of 'C' in that course has scored 8 credit points.

- v. **Total Credit Point (TCP):** This is the sum of the product of the course units and rating in each course, for the entire semester period. For example, consider a student who took 4 courses of 5 units each. Let's say the grades obtained in the four courses were C, B, E, D respectively. The TCP of this student is obtained as $5.2+5.3+5 \times 0+5 \times 1 = 30$.
- vi. **Cumulative Credit Point (CCP):** This is the summation of Total Credit Point over all semesters from beginning to date.

- vii. **Grade Point Average (GPA):** This is the Total Credit Points (TCP) divided by Total Number Unit (TNU). For example, consider the student's scores referred to above, His TCP is 30, and of course, his TNU is 16 (i.e. courses at 5 units each, for the semester). The highest GPA that can be earned is 4.0 and that is when a student has earned a grade of 'A' in every course during the semester. The lowest GPA obtainable is 0.0 and this would happen if the student has 'F' all round the semester.
- viii. **Cumulative Grade Point Average (CGPA):** This is the summation of TCPs for all the semester, divided by the summation of TNUs for all the said semesters. Like the GPA, CGPA obtainable ranges from 0-4.

(b) Assessment and Award of Degrees

- i. A student's workload is defined in terms of course units. One unit represents one hour of tutorial, or 2-4hours of practical work per week throughout a semester. All courses shall run for one semester or a full session of two semesters.
- ii. The final award and the class of degree shall be based on the Cumulative Grade Point Average (CGPA) obtained by each candidate in all prescribed courses approved by the university. The final cumulative grade point average is calculated on the basis of the total number of credit points and the total number of course units registered for during the course of student's programme. In the case of a failed course, the candidate must repeat the course at the next available opportunity. If the course is an elective, the candidate may substitute another course and shall not be required to pass the failed elective course. If the course is a restricted elective, substitution can only be made from the list of restricted electives. The failed grade would however be reflected in the transcript.
- iii. A candidate who has satisfactorily completed all requirements for the degree with an overall grade point average not less than 1.00 shall be awarded the honours degree as indicated below:

First Class	3.50 - 4.00
Second Class (Upper Division)	3.00 - 3.49

Second Class (Lower Division)	2.00 - 2.99
Third Class	1.00 - 1.99

c. Repetition of Courses

A student may repeat only those courses in which a grade of “E” is scored.

d. Withdrawal

A student who fails to record a cumulative grade point average of 1.00 at the end of one semester shall be placed on probation during the second semester. If the student fails to achieve cumulative grade point of at least 1.00 at the end of the second semester, he/she shall be required to withdraw from the University.

Preparing students for acquisition of necessary knowledge that would help them as informed citizens in the analysis and evaluation of political issues.

iv ADMISSION REQUIREMENTS

(i) Four Year Programme

- (a) Candidates must have obtained credit passes at one sitting in five subjects or six subjects at two sittings at the O' Level/Senior Secondary Certificate (WAEC; NECO, etc) in English Language, Mathematics, Economics, Government or History and any other two Social Science/Arts subjects.
- (b) Candidates must take at the UME, English Language, Government or History any other two Social Sciences/Arts subjects.
- (c) Candidates must participate and succeeded at acceptable level in the screening exercise.

(ii) Three Year Programme

In addition to the requirements stated in (a) above:

- (1) Candidates must have passed at least two Social Sciences subjects or related subjects in G.C.E. A'level or its equivalent.

- OR**
- (2) ND in Public Administration or related subjects acceptable to the Department with a minimum of Lower Credit.
- OR**
- (3) N.C.E. with Distinction or Credit or Merit in Political Science and any other Social Science subjects
- OR**
- (4) University Diploma in Public Administration, Law and other University Diploma in related courses acceptable to the Department with a minimum of Lower Credit.

MINIMUM REQUIREMENT FOR THE AWARD OF THE DEGREE OF B.Sc. ECONOMICS

To be eligible for the award of a single honours B.Sc. Degree in Economics;

- (i) The student must have passed all the compulsory courses at the University, College and Departmental electives.
- (ii) The student must have passed at least 18 units of Electives at 100 400 levels from other Departments in the College and 24 units of Departmental electives.
- (iii) In all, a student must have registered for and passed a minimum of 148 units for the 4-year programme. This comprises all the compulsory course units, 9 units from other Departments in the College and 24 units of Departmental electives.
- (iv) The class of degree shall be based on the Cumulative Grade Point scored by the student all courses taken during the period of the degree programme.

VI: SUMMARY OF COURSE REGISTRATION REQUIREMENTS

Each student is expected to register for an average of 30 units (Thirty Units) or 48 Units (Forty-Eight Units) per session as the case may be.

(1) Based on number of Course Units

(A) 4-Year Programme

Level	C			Electives Outside Dept	Electives in the Dept	Total
	Dept	GNS	SMS			
100L	17	10	3	13	-	43
200L	24	2	2	9	-	37
300L	27	-	3	-	12	42
400L	24	-	-	-	12	36
Total	92	12	8	22	24	158

GNS 100 Level Courses are to be taken at 200 Level, while GNS 200 Level Courses are to be taken at 300 Level.

(a) 3-year Programme

GNS 100 Level Courses are to be taken at 200 Level, while GNS 200 Level Courses are to be taken at 300 Level.

Level	C	Electives Outside Dept	Electives in the Dept	Total
200 L	38	9	-	47
300 L	32	-	12	44
400 L	24	-	12	36
Total	94	9	24	127

VII MODE OF DISSEMINATING KNOWLEDGE

In addition to the conventional lecture mode, backed by adequate modern teaching facilities, the following shall also be used for

effective dissemination and acquisition of knowledge:
Seminars, Conferences and Workshops.

**VIII: LIST OF AVAILABLE COURSES FOR THE B.SC DEGREE PROGRAMME IN ECONOMICS
B.SC. ECONOMICS: 100 LEVEL FIRST SEMESTER**

COURSE CODE	COURSE TITLE	UNIT	STATUS
ECO 111	Introduction to Economics I	3	C
BUS 111	Introduction to Business	3	C
PSY 111	Introduction to Psychology	3	C
SMS 111	Mathematics for Social Scientists I	3	C
GNS 111	Use of English I	2	C
LIB 111	Use of Library	2	C
CSC 111	Introduction to Computer	2	C
GNS 112	History and Philosophy of Science	2	C
PSC 111	Introduction to Political Science	3	E
MCM 111	Introduction to Mass Communication	3	E
BFN 111	Introduction to Finance I	3	E
ACC 111	Introduction to Accounting I	3	E
	Total	20	

COURSE CODE	COURSE TITLE	UNIT	STATUS
ECO 121	Introduction to Economics II	3	C
SOC 121	Introduction to Sociology	3	C
BUS 121	Element of Management	3	C
SMS 121	Mathematics for Social Scientists II	3	C
GNS 121	Use of English II	2	C
GNS 122	Philosophy and Logic	2	C
ACC 121	Introduction to Accounting II	3	E
PSC 121	Nigerian Government and Politics	3	E
MCM 121	African Communication System	3	E
BFN 121	Introduction to Finance II	3	E
	Total	16	

Students should choose at least one elective

100 LEVEL: SECOND SEMESTER

200LEVEL: FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
ECO 211	Principles of Economics I	3	C
ECO 212	Introductory Applied Economics I	3	C
ECO 213	Mathematics for Economics I	3	C
SMS 211	Statistical Method and Sources I	3	C
PSC 211	Citizens and States	3	E
ACC 211	Principles of Accounting	3	E
	FOR DIRECT ENTRY ONLY		
SMS 111	Mathematics for Social Scientists I	3	C
CSC 111	Introduction to Computer	2	C
	Total	17	

Students to choose at least one elective

200LEVEL: SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
ECO 221	Principles of Economics II	3	C
ECO 222	Introductory Applied Economics II	3	C
ECO 223	Mathematics for Economics II	3	C
SMS 221	Statistical Method and Sources II	3	C
GNS 221	Nigerian People and Culture	2	C
GNS 222	Ethics	2	C
BUS 221	Production Management	3	E
PSC 221	Introduction to Political Science	3	E
	FOR DIRECT ENTRY ONLY		
SMS 121	Mathematics for Social Scientists	3	C
	Total	18	

Students to choose at least one elective

300LEVEL: FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
ECO 311	Microeconomics Theory I	3	C
ECO 312	Theories of Growth and Development	3	C
ECO 313	Research Methodology in Economics	3	C
ECO 314	Applied Economics Statistics	3	C
ECO 315	History of Economics Thought	3	C
ECO 316	Fundamental of Industrial Economics I	3	E
ECO 317	Money and Banking	3	E
ECO 318	Urban Economics	3	E
	FORDIRECT ENTRYSTUDENTS ONLY		
SMS 211	Statistics method and Sources I	3	C
	Total	15	

Students to choose at least one elective

300LEVEL: SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
ECO 321	Macroeconomics Theory I	3	C
ECO 322	Issues in Development Economics	3	C
ECO 323	Structure of the Nigerian Economics	3	C
ECO 324	Element of Econometrics	3	C
ECO 325	Operation Research	3	C
GNS 311	Entrepreneurship	2	C
ECO 326	Fundamental of Industrial Economics II	3	E
ECO 327	Monetary Theory and Policy	3	E
ECO 328	Transport Economics	3	E
	FOR DIRECT ENTRY STUDENTS ONLY		
SMS 211	Statistical Method and Sources II	3	C
	Total	18/21	

Students to choose at least one elective

400LEVEL: FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNIT	STATUS
ECO 411	Microeconomics Theory II	3	C
ECO 412	Economic Dev. Planning & strategies	3	C
ECO 413	Economics of Production	3	C
ECO 414	Computer Application in Economic Research	3	C
ECO 415	Statistical Theory	3	C
ECO 416	Labour Economics	3	E
ECO 417	International Trade	3	E
ECO 418	Natural Resource Economics	3	E
ECO 419	Health Economics	3	E
	Total	15	

Students to choose at least one elective

400LEVEL: SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNIT	STATUS
ECO 421	Macroeconomics Theory II	3	C
ECO 422	Fiscal Policy Analysis	3	C
ECO 423	Project Evaluation	3	C
ECO 424	Research Project (Long Essay)	6	C
ECO 425	Human Resource Economics	3	E
ECO 426	International Finance	3	E
ECO 427	Public Finance	3	E
	Total	18	

Students to choose at least one elective

**DEPARTMENT OF ECONOMICS
WESLEY UNIVERSITY, ONDO. NIGERIA**

ECO 111: Introduction to Economics I (3 UNITS CORE)
Nature and Scope of Economics, the problems of economic theory Comparative economic systems (Capitalism, Socialism, Mixed Economics) the elementary theory of demand and supply; the theory of consumer behaviour, elasticity of demand and supply, the theory of production, the theory of costs, market structures (perfect competition, monopolistic competition, monopoly and oligopoly)

ECO 121: Introduction to Economics II (3 UNITS CORE)
Basic concepts of macroeconomics, Measurements of national income, national income determination; Determinant of aggregate Demand; Macroeconomic policy and objectives; international Economic institutions, the use of monetary and fiscal policy analysis.

ECO 211: Principles of Economics I (3 UNITS CORE)
Introduction to Economics Scope and Methodology, Microeconomic Theory Price Theory and the function of the market system; Demand and Supply; Elasticity; Consumer Behaviour; The Theory of Production, the of costs of Production; the revenue plan of the Firm; Market structures i.e. Perfect competition, Monopoly, Monopolistic competition, oligopoly. The theory of distribution; wages, Rent; Interest; Profit.

ECO 212: Introductory Applied Economics I (3 UNITS CORE)
The application of economic principles to develop and developing countries with special reference to the development problems of less developed countries, especially Nigeria. Economic and non-economic factors

in development; Comparative economic system; the Characteristics of a developed economy and an under-developed economy a contrast. Planning the Development Process; Rural development Process; Rural Development issues and problems; Agricultural Development; Transportation problems.

ECO 213: Mathematics for Economists I(3 UNITS CORE)

The nature of mathematical economics: Linear models and matrices algebra; Comparative Statistics of the concepts of derivatives, Rules of differentiation and integration in comparative statistics; Comparative statistics functional models: Experimental and logarithmic functions optimization.

ECO 221: Principles of EconomicsII (3 UNITS CORE)

National income accounting; the circular flow of Incomes; National Income Analysis; Money and the Monetary system; International trade Payments; Element of Public Finance.

ECO 222: Introductory Applied Economics II(3 UNITS CORE)

The Application of Macro-economic theories to the problems of developing countries particularly as they relate to issues of poverty; Income distribution; employment, under-employment and unemployment; problems of growth and development; trade and commercial policy; economics of aid and private foreign investment; global interdependence and the international economic order.

ECO 223: Mathematics for Economists II(3 UNITS CORE)

Economic dynamics and integral calculus and its applications; First-order differential equations and its application dynamics and stability of equilibrium and simultaneous equation dynamic models; Linear programming; Game Theory.

ECO 311: Microeconomics Theory 1(3 UNITS CORE)

Economic system and Organisation; Demand and Supply; Individual Consumer Behaviour; The Utility Approach; the Indifference Curve Approach. Market Classification; Theory of Production; The firm and pure monopolistic Competition; Oligopoly; Pricing and Employment of Resources.

ECO 312: Theories of Growth and Development (3 UNITS CORE)

Growth models and theories of underdevelopment; Balanced and Unbalanced Growth; Resources for development; Multinational Corporations and Industrialization in Developing Countries; Comparative Cost doctrines; Trade and Development

ECO 313: Research Methodology in Economics(3 UNITS CORE)

Definition of research; the role of research in development; development; developments research methodology, essential features of research work, procedures and stages involved in research proposal and report writing in economics. New developments in research methods in social sciences. Uses of statistical and Econometric methods in research;

ECO 314: Applied Economic Statistics (3 UNITS CORE)

Sample survey design; Data collection in Nigeria; Index numbers. Time series analysis, Tests of hypothesis; some parametric and non-parametric tests; applications to economic hypothesis. Experimental design; analysis of variance; analysis of covariance. Statistical quality control; essence of quality control in industries; types of variation in quality; control charts for variables; control of attributes. Statistical decision; the structure and solution of single stage decision problems.

- ECO 315: History of Economic Thought (3 UNITS CORE)
 Economic thought from the earliest times to the midnineteenth century with special references to the mercantilists, physiocrats. Adam Smith, J.B. Say. Ricardo, Malthus, Sisnaondi, Friedrick List and John Stuart Mill; Mark Reinrick Marx.
 The Historical School including Resler Nies, Hilder and Schmollory. The breakup of labour theory of value; the Mathematical school including Rossen, Stanley Jevons. Leon Walras and Bohm-Baerl Keynesian and post-Keynesian economic thought. Socialist Economist-Karl Marx, Lennis Engel
- ECO 316: Fundamental of Industrial Economics I (3 UNITS ELECTIVE)
 Industrial structure and market conduct; Growth Diversification, innovation and merger activity; Investment Decisions; Pricing and Marketing; Determinants and Measures of Business Performance; Location of Industry; Theoretical basis for government intervention in the industrial sector.
- ECO 317: Money and Banking (3 UNITS ELECTIVE)
 Money and its role in the economy growth of commercial bank in Nigeria, and the development of financial institutions. Structures, performance and completion of the banking system. Other financial institutions, e.g., insurance companies. Structures and performance. The West African currency board' and the problem of domestic stabilization. Commercial banking and the instrument of monetary policy, Central Banking, international monetary systems, the IMF and the world bank. The African Development Bank.
- ECO 318: Urban Economics(3 UNITS ELECTIVE)
 Theories of urban development; City topology and measurement; and use analysis; trade, social investment

in metropolitan communities; Regional growth and efficiency; the location determinants of development; Economic planning in the city-region.

- ECO 321: Macroeconomic Theory I(3 UNITS CORE)
 Introduction to Macro-Economics; Measurement of economic activity; Nigerian National Accounts; National Income Models; Elements of International Trade; Balance of Payment Theory of Investment; Money and Interest; General Equilibrium of Money and Commodity Markets; Introduction to Macro-Economic Policy.
- ECO 322: Issues in Development Economics(3 UNITS CORE)
 The general nature of the development problem; Development problem and Development gap; Characteristic of underdevelopment and their relationship to imperialism; some aspects of the theory of imperialism.
- ECO 323: Structure of the Nigerian Economy(3 UNITS CORE)
 National income accounting concepts, measurement, uses and limitations; Growth of income, employment and prices in the economy as a whole in major sectors; Structural changes between and within sectors; Relative sizes of public and private sectors and their determinants. Public development institution, macroeconomic development in Nigeria, trade, transport system. Economic development and social change. Urbanization
- ECO 324: Elements of Econometrics(3 UNITS CORE)
 Definition and subject matter of econometrics, model types and their forms. Parameter estimation of models, bivariate and multivariate, linear and nonlinear. Models, their variances, covariance and correlation coefficients between the variable. Formulation of generalised linear regression models in independent variables and t-joint observation. Assumption of multicollinearity

heteroskedasticity, autocorrelation, Non-Stationarity and co-integration causes, consequences, tests and correction in models. Predictive power and significant tests of models.

ECO 325: Operational Research

Linear programming formulation of LP problems and solution using the graphical method only Transportation problem. Assignment problem, inventory models-deterministic only. Net-Work analysis, critical path method (CPM) and programme evaluation and review technique (PERT) Linear programming; simplex method, nonlinear programming, game theory, queuing models, markov simulation.

**ECO 326: Fundamental of Industrial Economics II
(3 UNITS ELECTIVE)**

The case for industrialisation: the industrial environment of Nigeria; the growth and structural changes in manufacturing industries; Market structure and conduct of selected manufacturing industries. Private and public enterprises in industrial development; The financing and ownership of industrial projects; Location of industry and distribution of industries; Performance of the industrial sector; Government intervention in the industrial sector.

ECO 327: Monetary Theory and Policy(3 UNITS ELECTIVE)

Theory of Demand and Supply of Money; Convertibility of the money supply; Multiplier, high powered money concepts; Recent developments in monetary theory and policy; Effectiveness of monetary and fiscal policies; Rules versus authorities in stabilization policy; Stabilization policy in open economies; International monetary arrangements and problems.

ECO 328: Transport Economics (3 UNITS ELECTIVE)

Transport economics as a specialty; characteristics of the transport infrastructures; Demand for transport; Transport Costs; Transport pricing; Economic coordination of transport modes; The theory of transport and development; The nature and implications of urban transport problems; The empirical relevance of the relevance of the role of transport; The goals of investment policy in transport; Transport planning and development in Nigeria.

ECO 411: Micro-economic Theory II(3 UNITS CORE)

Theory of Consumer Behaviour; Stability of Market equilibrium; Theory of Production and Cost; Theory of the Firm and various forms of market organisation; Theory of distribution; General Equilibrium Theory and Welfare Economics.

ECO 412: Economic Development Planning and Strategies(3 UNITS CORE)

The rationale for planning; Planning origins; Types and performances. Planning machinery; The planning process. Planning decisions models; Planning data; Special accounting framework; Objective and policy formulations; Resources projections and consistency tests; Programme balancing; Plan implementation; Development planning in Nigeria; Plan experiences in other countries.

ECO 413: Economics of Production (3 UNITS CORE)

Product and Process analysis, job design, work-force management; Production planning and inventory, project management facilities planning and inventory, project management facilities planning and the management of technology.

ECO 414: Computer Application in Economics Research (3 UNITS CORE)

Definition scope and division of econometrics, methodology of econometric research; elements of matrix algebra; ordinary least squares approach to regression analysis; errors in variables; autocorrelation; multicollinearity; heteroskedasticity lagged variables; dummy variables; estimation of simultaneous systems. New Developments in Econometrics

ECO 415: Statistical Theory (3 UNITS CORE)

Estimation (point and intervals); efficiency and sufficiency of estimators; Maximum likelihood estimator; Test of hypothesis; likelihood estimator; Tests of hypothesis; likelihood test ratio; goodness of fit test; Contingency tables; regression

ECO 416: Labour Economics (3 UNITS ELECTIVE)

Definition and scope; labour market in an Economy, Labour Market theories; labour supply and demand; concept of human capital; Human resource development; wage theory, determination and economic welfare; trade unionism and collective bargaining.

Labour problem in less developed countries; Unemployment; The Nigerian Labour Market; Labour Mobility and Migration; Labour market institutions; Collective bargaining; Manpower policy; Manpower planning.

ECO 417: International Economics/Trade (3 UNITS ELECTIVE)

Introduction to the theory of trade and international presentation of various theories of international, foreign trade protection, economic integration, balance of payments, foreign aid capital flows; the uses of international economics in explaining contemporary international relations and diplomacy.

Theory of International Trade: The overall view of the

international economy; The theory of comparative advantage; The gains from trade; Production function in international trade; The Heckscher-Ohlin Trade Model; The Leontief Paradox; The welfare effects of international trade; Growth and development dynamic factors III international trade; Growth and development theory of trade and policy.

ECO 418: Natural Resource Economics(3 UNITS ELECTIVE)

The economics of natural resources- availability, exploitation and use, pricing etc. With particular reference to Nigeria's resources. Some of the areas to be covered include include energy economics including petroleum economics, rural energy system. Solid Minerals, Emphasis will also be given to the economics of depletable (non-renewable) resources and their optimal and their optimal depletion/pricing.

ECO 419: Health Economics (3 UNITS ELECTIVE)

Importance of Health Economics, The Uniqueness of Health Care, Demand for Health, Agency problem in Health and Health care, Health, Health Care and Advertising, Uncertainty in Health care.

Health Care Financing- Insurance, Health Care Financing-Public and Private Policy options, Issues in Equity, Efficiency and Need in Health care, Government Intervention in Health Care, Policy issues and Analyses in Health Care.

ECO 421: Macroeconomic Theory II(3 UNITS CORE)

Determination of output and employment under classical and Keynesian assumption; Classical Keynesian controversies; More on the theory of investment, and consumption; Theories of money, interest and inflation; Effectiveness of monetary and fiscal policies to promote economic growth; Introduction to the theory of Macroeconomic policy.

ECO 422: Fiscal Policy Analysis (3 UNITS CORE)

The growth and structure of public financed in Nigeria: Local, State and Federal government finances and the financial relationships between local, state and federal government in Nigeria; Use of fiscal policy for economic stabilization and its effectiveness

ECO 423: Project Evaluation (3 UNITS CORE)

Definition and classification of projects and project evaluation; Cost and Benefit Analysis; The project in relation to the economy as a whole; Data requirements; Location and size of project; Calculation of investment required for a project, evaluation of projects-financial/social profitability.

ECO 424: Long Essay (6 UNITS CORE)

The objective is to train students in the area of initiating and identifying researchable topical issues and the ability to develop the ideas in to a good feasible proposal. Students will be expected to demonstrate knowledge of relevant literature and ability too present information in suitable economic term. Topics, which should have approved by the department, must be distinctly economic. The essay should be about 10,000 words and must be presented in an approved format.

ECO 425: Human Resource Economics (3 UNITS ELECTIVE)

'Concept human capital, returns to investment in human capital. Introductory resources management review and application of resource allocation theory to the problem of investment in human capital. Investment in human capital. Investment in human capital choice between capital. Investment in human capital and in physical capital, the process of human capital accumulations determinants of human capital accumulation. Investment in education-social and private costs and

returns to education.

Manpower analysis in a developing economy; structure and characteristics, education and training; manpower policy; industrial relations. Manpower requirements; survey of planning models; the planning gaps and the problems of manpower planning.

ECO 426: International Finance (3 UNITS ELECTIVE)

The balance of payments; The foreign exchange market; Adjustment 'Policies; International monetary cooperation; International monetary reform; International system and institutions; Elements of a new International Economic Order; Current problems of trade policy; Custom Unions and regional economic integration.

ECO 427: Public Finance/Public Sector Economics (3 UNITS ELECTIVE)

Definition, subject matter and methodology of public finance. The concept of the public sector. Government budgeting and accounting federal finance, taxation. Public debt and fiscal policy.

OR Analysis of the roles of governments under various fiscal systems of free, mixed and centrally planned economies; Taxation and public expenditure; Public debt; Public financial institutions; Functional finance; Stability and growth; International financial institutions.

DEPARTMENTAL STAFF LIST

ECONOMICS

S/N.	NAME	STATUS	DEGREE AND WHERE OBTAINED	AREA OF SPECIALIZATION
1	Arema A. G	Professor	B.Sc. (Econs) Ibadan M.Sc. (Econs) Ife Ph.D. (Econs) Ife	Labour Economics
2	Ojewumi J. S	Senior Lecturer	B.Sc. (Econs) Ibadan M.Sc. (Econs) Ife Ph.D. (Econs) Ife	Industrial Economics and Environmental Economics
3	Sharimakin A.	Senior Lecturer	B.Sc.(Ed)(Econs) Ado Ekiti M.Sc. (Econs) Ife Ph.D. (Econs) Ife	Monetary Economics
4	Akinlo T.	Senior Lecturer	B.Sc. (Econs)Ado Ekiti M.Sc. (Econs) Ife Ph.D. (Econs) Ife	Monetary and Development Economics
5	Komolafe E. O	Lecturer I	B.Sc. (Econs) Ife M.Sc. (Econs) Ife Ph.D. (Econs) Ife	Health Economics
6	Adeyemi G.	Lecturer I	B.Sc. (Econs) Zaria M.Sc. (Econs) Ibadan	Monetary Economics and Development Economics
7	Adeseke S.A.	Lecturer II	B.Sc. (Econs) Ekpoma M.Sc. (Econs) Ekpoma	International Economics and Development Economics
8	Aribatise A.	Lecturer II	B.Sc. (Econs) Akungba M.Sc. (Econs) Ife	Monetary Economics and Development Economics

POLITICAL SCIENCE DEPARTMENT

PHILOSOPHY AND OBJECTIVES OF THE DEPARTMENT

Philosophy

The philosophy of the department is in tandem with that of the University and this is essentially to seek and mould the total being by developing the mind and comparing both theoretical and practical knowledge that encourages self-reliance in the individual. The programmes of study and training have therefore been designed so as to aid the individual understanding to enable them change their environment.

Objectives

The fundamental objective of the programme is to develop the students' intellectual capabilities by imparting theoretical knowledge that will encourage self-reliance and also enable the individual to understand, exploit, and change his or her environment.

The specific objectives of the programme include the following:

The main objectives of the department are;

1. To promote and advance knowledge in politics and make same available to all persons desiring of such knowledge without discrimination.
2. To prepare students for the exercise of leadership in whatever field they may find themselves after graduation.
3. To provide opportunities to persons of various affiliations to acquire of university education in political science and related disciplines.
4. To sharpen the skills of students in the paradigms, methodology, theories, and method of research in the social sciences and how this can help public policy.
5. To utilize research in the training and acquisition of knowledge in Political Science for the overall advancement of society.
6. To collaborate with other stakeholders and educational institutions in the propagation of knowledge for the advancement and development of society.
7. To prepare students for the necessary skills for advance research and post graduate work.

Vision

To produce world-class graduates that will be highly competent and extremely useful in a wide variety of organisations such as the private sector, consultancies, non-profit organisations, and the government.

Mission Statement

To provide high-quality business management and accounting education, to attract, and retain highly qualified and motivated academic staff, to advance knowledge, and to produce the workforce needed to promote financial and economic development in a technology driven environment.

BACHELOR OF SCIENCE, POLITICAL SCIENCE, (B.Sc.)

1. THE PHILOSOPHY OF THE PROGRAMME

The philosophy underlying the programme of the B.Sc. Political Science of the Wesley University, Ondo is to produce students who are thoroughbred, competent specialist and attuned to their environment. The department aim to produce outstanding individuals who will contribute towards improving the lot of the ordinary people in the entire nation.

2. OBJECTIVES OF THE PROGRAMME

The main objective of the programme is to have students study and understand political behaviour in all its ramifications, formulate appropriate hypotheses and theories for solving the socio-economic and political problems of the Nigerian society.

The programme therefore aims at:

- i Producing graduates with a thorough understanding of the roots of the problems of development of the Nigerian society, especially as linked to the state, economy and society, including the international arena and the possible way out.
- ii Developing the critical judgment of students, including the ability to observe, understand, analyze and synthesize data on

socio-economic and political problems by using political science methods and techniques in providing solutions to societal problems.

- iii Providing the enabling academic environment for students to realize the spirit of self-reliance, probity, commitment, patriotism and discipline.
- iv Preparing students for acquisition of necessary knowledge that would help them as informed citizens in the analysis and evaluation of political issues.
- iv Following from the background of objectives (i- iii) as given above, the graduates of political science are expected to have a thorough knowledge of the Nigerian political system to enable them contribute to development in the areas of industry, administration, management, policy analysis, external affairs, lecturing, teaching, journalism, planning etc. Preparing students for acquisition of necessary knowledge that would help them as informed citizens in the analysis and evaluation of political issues

Admission Requirements

Applicants for admission into the programme should possess the Senior Secondary School Certificate (NECO/WAEC) or General Certificate of Education at Ordinary Level with credits in five subjects including English language, Mathematics, Government and any other two from the following: Economics, History, Geography, Literature in English at not more than two sittings.

Direct Entry applicants should possess five credit passes in the GCE (or equivalent) examination at least two of which shall be at the Advanced Level provided that subjects are not counted at both levels of the examination (credit passes at Ordinary level must include English Language, Government and Mathematics).

The Course Unit System and the Computation of Grade Point Average

(a) Definition of Terms

- i. Student workload: This is defined in terms of course units. One unit represents one hour of lecture or one hour of tutorial or 2-4

hours of practical work per week throughout semester. For example, a course in which there are 2 hours of 1 and 1 hour of tutorial per week is a 3 unit course.

- ii. Total number of unit (TNU): This is the total number of course units carried by student in a particular semester. It is the summation of the load units on all courses carried during the semester. For example a student who is carrying 6 courses of 3 units each has a TNU of 18 for that semester. No student shall be allowed to carry (i.e. register for) or be examined in more than 24 units in any particular semester.
- iii. Cumulative Number of Units (CNU): This is the summation of the total number of units over all the semesters from beginning to date. A student who is prone to repeating courses will finish (if he does not drop out) with a high CNU than his non-repeating colleagues and will most likely require a longer time to complete requirements for the award of the Degree.
- iv. Level of performance rating: This is the rating of grades obtained in terms of credit point per load unit. The rating used is as follows:

Level of performance

Rating (credit points per unit)

A	= 70% - 100%	5
B	= 60% - 69%	4
C	= 50% - 59%	3
D	= 45% - 49%	2
E	= 40% - 44%	1
F	= 0% - 39%	0

Based on the above, a student who obtained a grade of 'A' in a 4 unit course has scored 20 credit points, and one who obtained a grade of 'C' in that course has scored 12 credit points.

- v. Total Credit Point (TCP): This is the sum of the product of the course units and rating in each course, for the entire semester

period. For example, consider a student who took 4 courses of 5 units each. Let's say the grades obtained in the four courses were C, B, F, D respectively. The TCP of this student is obtained as $5.3+5.4+5 \times 0+5 \times 2 = 45$.

- vi. **Cumulative Credit Point (CCP):** This is the summation of Total Credit Point over all semesters from beginning to date.
- vii. **Grade Point Average (GPA):** This is the Total Credit Points (TPC) divided by Total Number Unit (TNU). For example, consider the student's scores referred to above, His TCP is 45, and of course, his TNU is 20 (i.e. courses at 5 units each, for the semester). The highest GPA that can be earned is 5.0 and that is when a student has earned a grade of 'A' in every course during the semester. The lowest GPA obtainable is 0.0 and this would happen if the student has 'F' all round the semester.
- viii. **Cumulative Grade Point Average (CGPA):** This is the summation of TCPs for all the semester, divided by the summation of TNUs for all the said semesters. Like the GPA, CGPA obtainable ranges from 0-5.

NEW PERFORMANCE RATINGS

A new performance rating based on NUC recommendation takes effect from 2021/2022 session. It applies to 100L students of that intake and subsequent intakes. Students on the old system will still be assessed with the old system of evaluation.

Level of performance (NEW)

Rating (credit points per unit)

A	= 70% - 100%	4	A
B	= 60% - 69%	4	B
C	= 50% - 59%	3	C
D	= 45% - 49%	2	D
E	= 0% - 44%	1	F

Based on the above, a student who obtained a grade of 'A' in a 4 unit course has scored 20 credit points, and one who obtained a grade of

'C' in that course has scored 12 credit points.

- v. **Total Credit Point (TCP):** This is the sum of the product of the course units and rating in each course, for the entire semester period. For example, consider a student who took 4 courses of 5 units each. Let's say the grades obtained in the four courses were C, B, F, D respectively. The TCP of this student is obtained as $5.3+5.4+5 \times 0+5 \times 2 = 45$.
 - vi. **Cumulative Credit Point (CCP):** This is the summation of Total Credit Point over all semesters from beginning to date.
 - vii. **Grade Point Average (GPA):** This is the Total Credit Points (TPC) divided by Total Number Unit (TNU). For example, consider the student's scores referred to above, His TCP is 45, and of course, his TNU is 20 (i.e. courses at 5 units each, for the semester). The highest GPA that can be earned is 5.0 and that is when a student has earned a grade of 'A' in every course during the semester. The lowest GPA obtainable is 0.0 and this would happen if the student has 'F' all round the semester.
 - viii. **Cumulative Grade Point Average (CGPA):** This is the summation of TCPs for all the semester, divided by the summation of TNUs for all the said semesters. Like the GPA, CGPA obtainable ranges from 0-4.
- (b) **Assessment and Award of Degrees**
- i. A student's workload is defined in terms of course units. One unit represents one hour of tutorial, or 2-4hours of practical work per week throughout a semester. All courses shall run for one semester or a full session of two semesters.
 - ii. The final award and the class of degree shall be based on the Cumulative Grade Point Average (CGPA) obtained by each candidate in all prescribed courses approved by the university. The final cumulative grade point average is calculated on the basis of the total number of credit points and the total number of course units registered for during the course of student's programme. In the case of a failed course, the candidate must repeat the course at the next available opportunity. If the course is an elective, the candidate may substitute another course and shall not

be required to pass the failed elective course. If the course is a restricted elective, substitution can only be made from the list of restricted electives. The failed grade would however be reflected in the transcript.

- iii. A candidate who has satisfactorily completed all requirements for the degree with an overall grade point average not less than 1.50 shall be awarded the honours degree as indicated below:

First Class	3.50 - 4.00
Second Class (Upper Division)	3.0 - 3.49
Second Class (Lower Division)	2.0 - 2.99
Third Class	1.0 - 1.99
Fail	< 1.00

c. Repetition of Courses

A student may repeat only those courses in which a grade of “F” is scored.

d. Withdrawal

A student who fails to record a cumulative grade point average of 1.00 at the end of one semester shall be placed on probation during the second semester. If the student fails to achieve cumulative grade point of at least 1.00 at the end of the second semester, he/she shall be required to withdraw from the University.

iv. ADMISSION REQUIREMENTS

(i) Four Year Programme

- (a) Candidates must have obtained credit passes at one sitting in five subjects or six subjects at two sittings at the O' Level/Senior Secondary Certificate (WAEC; NECO, etc) in English Language, Mathematics, Government or History and any other two Social Science/Arts subjects.
- (b) Candidates must take at the UME, English Language, Government or History any other two Social Sciences/Arts subjects.
- (c) Candidates must participate and succeeded at acceptable

level in RUN screening exercise.

(ii) Three Year Programme

In addition to the requirements stated in (a) above:

- (1) Candidates must have passed at least two Social Sciences subjects or related subjects in G.C.E. A'level or its equivalent.

OR

- (2) ND in Public Administration or related subjects acceptable to the Department with a minimum of Lower Credit.

OR

- (3) N.C.E. with Distinction or Credit or Merit in Political Science and any other Social Science subjects

OR

- (4) University Diploma in Public Administration, Law and other University Diploma in related courses acceptable to the Department with a minimum of Lower Credit.

MINIMUM REQUIREMENT FOR THE AWARD OF THE DEGREE OF B.Sc. POLITICAL SCIENCE

To be eligible for the award of a single honours B.Sc. Degree in Political Science

- (i) The student must have passed all the compulsory courses at the University, College and Departmental electives.
- (ii) The student must have passed at least 18 units of Electives at 100 to 400 levels from other Departments in the College and 24 units of Departmental electives.
- (iii) In all, a student must have registered for and passed a minimum of 148 units for the 4-year programme. This comprises all the compulsory course units, 9 units from other Departments in the College and 24 units of Departmental electives.
- (iv) The class of degree shall be based on the Cumulative Grade Point scored by the student all courses taken during the period of the degree programme.

VI SUMMARY OF COURSE REGISTRATION REQUIREMENTS

Each student is expected to register for an average of 30 units (Thirty Units) or 48 Units (Forty-Eight Units) per session as the case may be.

(1) Based on number of Course Units

(A) 4-Year Programme

Level	C			Electives Outside dept	Electives in the Dept	Total
	Dept	GNS	SMS			
100L	36	0	6	-	-	42
200L	24	0	6	6	-	36
300L	30	0	0		12	42
400L	24	-	-	-	12	36
Total	114	12	12	6	24	156

(a) 3-year Programme

GNS 100 Level Courses are to be taken at 200 Level, while GNS 200 Level Courses are to be taken at 300 Level.

Level	C			Electives Outside dept	Electives in the Dept	Total
	Dept	GNS	SMS			
200L	24	0	6	6	-	36
300L	30	0	0		12	42
400L	24	-	-	-	12	38
Total	78	-	6	6	24	116

VII MODE OF DISSEMINATING KNOWLEDGE

In addition to the conventional lecture mode, backed by adequate modern teaching facilities, the following shall also be used for effective dissemination and acquisition of knowledge:

Seminars, Conferences and Workshops.

VIII: LIST OF AVAILABLE COURSES FOR THE B.SC DEGREE PROGRAMME IN POLITICAL SCIENCE

100 LEVEL FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
PSC 111	Introduction to Political Science	3	C
PSC 112	Nigerian Legal System	3	C
PSC 113	Introduction to Public Admin.	3	C
ECO 111	Introduction to Economics I	3	C
BUS 111	Introduction to Business	3	E
PSY 111	Introduction to Psychology	3	E
GNS111	Use of English I	2	C
GNS112	History of Philosophy of Science	2	C
CSC 111	Introduction to Computer	3	C
LIB 111	<u>Use of Library</u>	<u>2</u>	<u>C</u>
	TOTAL UNITS	24	

Students are to take one Elective

100 LEVEL SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
PSC 121	Citizen and State	3	C
PSC 122	Nigerian Constitutional Dev.	3	C
PSC 123	African Politics	3	C
BUS 124	Element of Management	3	E
ECO 121	Introduction to Economics	3	E
SOC 121	Introduction to Sociology 2	2	E
GNS 121	Use of English II	2	C
GNS 122	Introduction to Phil. and Logic	<u>2</u>	C
	TOTAL	18	

Students are to take One Elective

200 LEVEL FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
PSC 211	Nigerian Govt and Politics I	3	C
PSC 212	Political Ideas	2	C
PSC 213	Introduction to Int'l Relations	2	C
PSC 214	Introduction to Local Govt	2	C
MCM 211	News Writing and Reporting	2	E
ECO 211	Principle of Economics I	2	E
GNS 212	Nigerian Peoples and Culture	2	C
GNS 211	Introduction to Ethics	2	C
SMS 211	Statistics for Soc. and Mgt. Sciences I	3	C
	TOTAL	18	

Students are to take One Elective

200 LEVEL SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNIT	STATUS
PSC 221	Nigerian Government and Politics II	3	C
PSC 222	Foundation of Political Economy	3	C
PSC 223	Introduction to Political Analysis	3	C
PSC 224	Introduction to Comparative Politics	3	C
SMS 221	Statistics for Soc. and Mgt. Sci. II	3	C
MCM 222	Feature Writing	3	E
ECO 221	Principles of Economics II	3	E
	TOTAL	18	

Students are to take One Elective

300 LEVEL FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNI	STATUS
PSC 311	History of Political Thought I	3	C
PSC 312	Political Behaviour	3	C
PSC 313	Public Policy Analysis	3	C
PSC 314	Logic and Methods of Political Inquiry	3	C
PSC 315	Contemporary Political Analysis	3	C
PSC 316	Development and Underdevelopment	3	E
PSC 317	Theory and Practice of Marxism	3	E
PSC 318	Political Sociology	3	E
PSC 319	Political Parties and Pressure Groups	3	E
	TOTAL	21	

Students are to take Two Elective

300 LEVEL SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNIT	STATUS
PSC 321	History of Political Thought II	3	C
PSC 322	Development administration	3	C
PSC 323	Research Methods	3	C
PSC 324	Comparative Federalism	3	C
PSC 325	Theories of International Relations	3	C
PSC 326	Theories and Practice of Public Admin.	3	E
PSC 327	Politics of International Economic Relations	3	E
PSC 328	Government and Administration of Urban System	3	E
ENT 321	Entrepreneurship Studies	2	C
	TOTAL	21	

Students are to take One Elective

400 LEVEL FIRST SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATU
			S
PSC 411	Military and Politics	3	C
PSC 412	Computer Application in Political Sci. Research	3	C
PSC 413	Third World and Dependency	3	C
PSC 414	Nigerian Foreign Policy	3	C
PSC 415	International Law	3	E
PSC 416	Public Finance Administration	3	E
PSC 417	International Politics of Mass Communication	3	E
PSC 418	Gender Studies	3	E
ENT 411	Entrepreneurship Development	2	C
	TOTAL	20	

Students are to take Two Elective

400 LEVEL SECOND SEMESTER

COURSE CODE	COURSE TITLE	UNITS	STATUS
PSC 421	Politics and Law in Africa	3	C
PSC 422	State and Economy	3	C
PSC 423	Research Project	6	C
PSC 424	Public Personnel Administration	2	C
PSC 425	Politics of Inter-Governmental Relations	2	E
PSC 426	Rebellion and Revolution	2	E
PSC 427	Nigerian Local Government	2	E
PSC 428	Foreign Policy of Great Powers	2	E
PSC 429	International Institutions and Organisation	2	E
	TOTAL	18	

Students are to take Two Elective

COURSE DESCRIPTION

100 LEVEL

PSC 111: INTRODUCTION TO POLITICAL SCIENCE

This course introduces students to the nature of politics and how it is played. It emphasizes the issues of political discourse and practice. It also introduces students to the language and basic concepts of politics, the main concerns of Political Science, identification of types of regimes, their similarities and theories. The student is later introduced to the methods of Political Science.

PSC 121: THE CITIZEN AND THE STATE

The relationship of the citizen to the state in terms of duties and obligations of the citizen to the state. The responsibility of the state to the citizen. The nature of strange relation and the processes of rectification. Political obligation, basis of freedom, loyalty and patriotism.

PSC 112: NIGERIAN LEGAL SYSTEMS

Sources of Nigerian law, historical development of the Nigerian courts, hierarchy of Nigerian courts, jurisdiction of courts, issues in legal profession e.g. Commercial Contracts, Company Law, Introduction to Taxation Law, powers and functions of directors etc. Bodies in Nigerian legal profession.

PSC 122: NIGERIAN CONSTITUTIONAL DEVELOPMENT

The student is taken through the development of the Nigerian constitutional development in a chronological order. In this course, emphasis is on the topics like the colonization, the Clifford Constitution, the Richards Constitution, the McPherson Constitution, the Littleton Constitution, the 1979, 1989 and 1999 constitutions.

PSC 113: INTRODUCTION TO PUBLIC ADMINISTRATION

Growth and scope of public administration, public administration as a teaching subject, distinction between private and public administration and the rationale of administration. The ecology of administration, the politics of administration, the administrative actors delegation, administrative audit and control elements of administrative law. Public duties in Islamic states.

PSC 123: INTRODUCTION TO AFRICAN POLITICS

The nature of African politics, origin: the precolonial nature of African politics, examples from selected cases of the Hausa/Fulani, the Igbo and the Yoruba people groups in Nigeria. Problems of African politics, e.g the problems of colonialism, neo-colonialism, succession to power, military rule etc. Africa and the colonial metropolis of Europe and America, Africa in international affairs.

ECO 111: ELEMENTS OF MICROECONOMIC PRINCIPLES AND THEORIES

Nature and Scope of Economics, the problems of economic theory Comparative economic systems (Capitalism, Socialism, Mixed Economics) the elementary theory of demand and supply; the theory of consumer behaviour, elasticity of demand and supply, the theory of production, the theory of costs, market structures (perfect competition, monopolistic competition, monopoly and oligopoly)

ECO 121: ELEMENTS OF MACROECONOMIC PRINCIPLES AND THEORIES

Basic concepts of macroeconomics, Measurements of national income, national income determination; Determinant of aggregate Demand; Macroeconomic policy and objectives; international Economic institutions, the use of monetary and fiscal policy analysis.

200 LEVEL

PSC 211: NIGERIAN GOVERNMENT AND POLITICS I

Protectorates of Southern and Northern Nigeria, amalgamation of 1914. Elective politics in Nigeria, politics of agitation, development of political parties, politics of alliance, political leadership, constitution making, civil war and its effect on Nigeria's politics. Parliamentary system of government. political instability and the collapse of the First Republic.

PSC 221 NIGERIAN GOVERNMENT AND POLITICS II

Issues in Nigerian politics, the military, civil-military relations. The national question (federal arrangement and the division of powers).
1. Politics of census. 2 Politics of state creation. 3.Revenue allocation. 4. Federal character. 5. Religion and politics in Nigeria. 6. Ethnic relations and politics. 7. Political corruption in Nigeria

and the establishment of enduring democracy in Nigeria.

PSC 212: POLITICS IDEA

Introduction to major political ideas in their historical context, emphasis should be placed on concepts like Monarchism, Liberalism, Democracy, Socialism, Fascism, Anarchism, Conservatism, Totalitarianism, Communism, Marxism, Leninism, Stalinism etc

PSC 222: FOUNDATIONS OF POLITICAL ECONOMY

Relationship between politics and economics, economics, as determinants of politics with emphasis on the material basis of political actions. Class analysis and political power relations. Relationship between production and politics.

PSC 213: INTRODUCTION TO INTERNATIONAL RELATIONS.

The organization of the international society. The meaning of international relations, basic concepts such as States, nation-states etc. Theories of international relations linkage politics, theory of coalition and alliances, balance of power theory. Impact of the emergence of the third World on international politics.

PSC 223: INTRODUCTION TO POLITICAL ANALYSIS

The nature of politics, political systems and the structure of government, political representation and institutions of different regimes, the relationship between regime types and political efficiency, citizen participation and political culture.

PSC 214: INTRODUCTION TO LOCAL GOVERNMENT

Introduction to the concept, features and processes of local government. History and development of local government system in Nigeria. Examination of the theoretical bases of different Local Government Systems (e.g. Nigeria, British, French, and American) and their relationship to structural organization of local "deconcentration", management, community, power structure, finance, central-local relationship, and so on.

PSC 224: INTRODUCTION TO COMPARATIVE POLITICS

Logic of comparative social inquiry, objectives of comparative inquiry, approaches to the study of comparative politics, i.e. single

country approach, multi-country approach, synchronic approach. Problems of comparative politics.

SMS 211: STATISTICAL METHODS AND SOURCE I

The nature of statistical Methods; frequency Distribution; Measures of Central Tendencies Mean, Median, Mode, etc; Measures of Dispersion Range, Variance, Standard Deviation; Elementary Normal and Poisson Distribution.

SMS 221: STATISTICAL METHODS AND SOURCE II

Time Analysis: Regression Analysis; Index Numbers; Analysis of Variance; Sources of Statistical data in Nigeria; Introduction to Research Methodology and Design.

ECO 211: Principles of Economics I

Introduction to Economics Scope and Methodology, Microeconomic Theory Price Theory and the function of the market system; Demand and Supply; Elasticity; Consumer Behaviour; The Theory of Production, the of costs of Production; the revenue plan of the Firm; Market structures i.e. Perfect competition, Monopoly, Monopolistic competition, oligopoly. The theory of distribution; ages, Rent; Interest; Profit.

ECO 221: Principles of Economics II

National income accounting; the circular flow of Incomes; National Income Analysis; Money and the Monetary system; International trade Payments; Element of Public Finance.

300 LEVEL

PSC 311: HISTORY OF POLITICAL THOUGHT I

Examination of selected classical and modern political thinkers such as Plato, Aristotle, St. Thomas Aquinas, Machiavelli, John Locke, Karl Marx, with special emphasis on the germination and impact of their ideas on contemporary political thoughts.

PSC 321: HISTORY OF POLITICAL THOUGHT II

Examination of selected political thinkers such as Thomas Hobbes, John Locke, J. S. Mill, J. Rousseau, Karl Marx. The impact of their ideas on modern political thought.

PSC 312: POLITICAL BEHAVIOUR

The study and measurements of various determinants of political behaviour; political socialization, political culture, political participation and apathy, electoral behaviour, public opinion, and political communication.

PSC 322: DEVELOPMENT ADMINISTRATION

Theories of development and under-development. The meaning and machinery of development administration in terms of scope and objectives. The various approaches to the concepts of development, types of development including national, social, economic community and rural. Features and nature of the various types of development earlier mentioned. Constraints in development administration in Nigeria. Development administration in Nigeria. Development administration in Nigeria: history, nature and effects on the Nigerian economy.

PSC 314: PUBLIC POLICY ANALYSIS

The concept of Public Policy; meaning, types, features, rationale, etc. The theories, environments and processes of Public Policy making. Policy analysis; meaning and scope, method of assessing public policy issues, their many-sided economic, political, social, and administrative complexities. Concepts and strategies of Planning, Programming and Budgeting System (PPBS), basic techniques of network construction and analysis examined descriptively and from the perspective of administrative system, cost-effect analysis and critique.

PSC 313: LOGIC AND METHOD OF POLITICAL ANALYSIS

Political Science and the scientific method; introduction to research methods in Political Science, the logic of political inquiry and the language of variables, international to problem formation. Social statistics and methods of analysis of Social Sciences data in relations to set goals and objectives as specifically applicable to Political Science research.

PSC 323: RESEARCH METHODS

The epistemology and tools of empirical political data analysis and research process in political science. The use of the SPSS package, and other relevant software.

PSC 324: COMPARATIVE FEDERALISM

The genesis of political dynamics of comparative federal systems, with particular reference to such countries as U.S.A., erstwhile U.S.S.R. Canada, Germany, India and Nigeria. The peculiarities, features and constraints of these examples.

PSC 315: CONTEMPORARY POLITICAL ANALYSIS

Contending paradigms in contemporary political analysis, their philosophical and ideological roots as well as evaluation; Elite approach, Group theory, Functional, System and Communications theory, basic concepts and elements of Game theory and Political gaming, Structural analysis, theories of political development, the new political economy.

PSC 325: THEORIES OF INTERNATIONAL RELATIONS

An examination of the basic concepts and theories that have been offered for the study of international relations. Topics to be covered will include power, conflict and accommodation, system theories, linkage politics, the theory of coalition and alliances, models, games and simulation.

PSC 316: POLITICS OF DEVELOPMENT AND UNDER-DEVELOPMENT

A systematic and theoretical study of the political and socio-economic context of the problems of development and under-development; dependency and international and internal economic structures; analysis of profound change; agents of change and constraints and problems contingent on rapid socio-economic change within Latin American and Asian countries among others.

PSC 326: THEORY AND PRACTICE OF ADMINISTRATION

Evolution of administrative organisation theory from the classical through the neo-classical to the modern, relation of administration of politics and the political processes; administrative behaviour in various institutional settings, interplay of political institutions and administrative pattern of behaviour, study of personnel administrative decisions making in bureaucratic organisation.

PSC 317: THEORY AND PRACTICE OF MARXISM

A consideration of political thought of major Marxism School, including Leninism, Maoism, contemporary democratic and

revolutionary socialism, and recent left controversies. Equal emphasis will be placed on the practice of Marxism in such countries as the U.S.S.R, Cuba, Angola, Ethiopia, and others. Problems of communism will be highlighted too.

PSC 327: POLITICS OF INTERNATIONAL ECONOMIC RELATIONS

The course underlines the economic bases of some of the actions and reactions in international trade, commercial policy, and capital movement etc. Role of IMF, World Bank, Islamic Development Bank, and such Monetary agencies; multinational Enterprises and National Power, Theory of unequal Exchange and the North/South problem, and finally the economic theory of National Boundaries, Customs Unions, and Currency Areas

PSC 318: POLITICAL SOCIOLOGY

An interdisciplinary study of the interactions between politics and society, theories and concepts common to Political Science and Sociology. Examination of the conditions, processes and impact of revolutions and social movements, and the psychological basis of political action.

PSC 328: GOVERNMENT AND ADMINISTRATION OF URBAN SYSTEMS

The problem involved in the planning and execution of major service in Urban Political System, and examination of the structure of political power operating in such systems. Emphasis should be placed on comparative analysis of the administration of urban systems in Nigeria, the United States of America, and Britain as well as on the Problems in Urban administration.

PSC 319: POLITICAL PARTIES AND PRESSURE GROUPS

an analysis of the nature, types and emergence of political parties and pressure groups, their aims, objectives and activities, particularly in the Nigeria system, the bases of their support, ideologies and programmes and the relationship between party system, electoral system and particular social structures. A comparative study of a selected number of countries.

PSC 329: STATE AND ECONOMY IN AFRICA

The course attempts to examine the role of government in the

management of modern economy with special reference to Nigeria and other countries. It deals with the relationship between government and private enterprise and examines some political issues such as the role of foreign capital in the domestic economy, the questions of foreign aid, technology and expertise. A major part of the course examines the problems of development planning. Finally, the question of indigenization of the economy and self-reliance are discussed in relation to the problem of dependency on the international economic system.

400 LEVEL

PSC 411: THE MILITARY AND POLITICS

Independence of civil and military types, military in the foundation of states, impact of social structure and ethnic or class conflicts upon military organisational procedures and behaviours, the problem of civilian control of the military, the role of armies in revolution, the phenomenon and definition of “military industrial complex”, ubiquity of military extractive tendency, explaining the stability or instability of civil-military relations in comparative setting.

PSC 421: POLITICS AND LAW IN AFRICA

The course is a comparative examination of the inter-relationships between law and politics in different African countries by studying the political significance of the judicial process during the colonial and independence periods. The first section of it deals with the concepts of law, what it is, how law arises and how it becomes institutionalized. Secondly with the judicial process, especially the systems of criminal justice, which translate the abstract concern of law unto concrete institutions and policy, are analyzed in terms of who benefit and who does not.

PSC 412: COMPUTER APPLICATION TO POLITICAL SCIENCE RESEARCH

The use of computer software in political data analysis. Emphasis on the use of SPSS, E-view 7 and Microsoft Excel.

PSC 422: ORIGINAL RESEARCH PROJECT

The course is designed to encourage and enhance the capability of political science majors to conduct an in-depth research and study of some specific area of the discipline, e.g. a period in the history of political ideas, some aspect of Nigerian political history of political

ideas, some aspect of Nigerian political history and scene, an issue in foreign relations and politics some problems of comparative politics, and relationship between economy system and politics.

PSC 413: THIRD WORLD AND DEPENDENCY

The concepts of Third World, Third World political system, problems of institution building. Exploitation, conquest and the emergence of a Third World politics and society, specific Third World societies, North-South economic and political relations, strategies for self-reliance development in the Third World, relations between the Third World and the metropolis of Western Europe and America.

PSC 423: PUBLIC PERSONNEL ADMINISTRATION

This course examines the nature and scope of personnel management in public sectors. The course reviews recruitment, selection, training, job evaluation and analysis, manpower planning, staff appraisal and labour management relations.

PSC 414: NIGERIAN FOREIGN POLICY

This course examines the nature and functioning of International Institutions both universal and regional. Emphasis shall be placed on the structure and management of these organisations including laws made by these bodies.

PSC 424: POLITICS OF INTERGOVERNMENTAL RELATIONS

The concept and types of intergovernmental relations, analysis of the various dimensions of government relations in Nigeria and selected countries. Emphasis on constitutional, jurisdictional, administrative, fiscal and political aspects.

PSC 415: INTERNATIONAL LAW

This course examines the nature and functioning of International Institutions both universal and regional. Emphasis shall be placed on the structure and management of these organisations including laws made by these bodies.

PSC 425: REVOLUTION AND THE SOCIETY

Concept of revolution, theories of revolutions e.g. the French revolution 1789 -1799, the English revolution 1688, the Bolsheviks

revolution 1774, violence and ethics, the impact of revolution on society. The law of armed conflict and its implications for revolution.

PSC 416: THE INTERNATIONAL POLITICS OF MASS COMMUNICATION

The role of Mass Media in political process, the international dimension of mass media in terms of communication, i.e. how the organs influence diplomatic interactions, the impact of the emerging concentration of mass media ownership internationally, culture impact and imperialist influence through satellisation of mass media/mass communication, e.g. CNN, SKY Television, BBC World Wide TV, e.t.c. Mass Communication technology and its overall political impact.

PSC 426: NIGERIAN LOCAL GOVERNMENT

Introduction to State and Local Government. Federalism and relationship among state and local governments, state and local co-operation. Emphasis on the major Nigerian State institutions involved on policy-making and economic functions which they perform. Emphasis will be on the structure of the Nigerian local government the history of the current structure. Theories of local government, staffing, composition.

PSC 417: PUBLIC FINANCE ADMINISTRATION

Study of the Nigerian budget and its effect on the economy and the use of the use of the budget as a means of determining politics. Considerations of the level of national income, tax structure and areas of expenditure as they bear on economic decision making and action of budget administration. Some comparison with other systems.

PSC 427: FOREIGN POLICY OF GREAT POWERS

This course discusses the foreign policy of the great powers such as the United States. the defunct USSR and successor Russian State, Great Britain, France, China and Germany. It looks at the domestic context and external situations within which their foreign policies were formulated, the determinants of their foreign policies, the approaches to foreign policy making and the politics of the cold war, among others.

PSC 418: GENDER STUDIES

The place of women in Nigerian politics in the pre-colonial, colonial and post-independence era contributions and constraints. Women empowerment initiatives as well as their effects on women participation in Nigerian politics. International policies and effects on women participation in politics: the UN policies towards women.

PSC 428: INTERNATIONAL INSTITUTIONS AND ORGANISATION

International organisation, nature and evolution. League of Nations, UNO, AU, RED CROSS.

ACADEMIC STAFF OF THE DEPARTMENT AND THEIR POSITIONS

Head of Department - Prof. A.I. Ovie-D'Leone
Student's Staff Adviser - Mr. T.S. Joshua
Departmental Examination Officer - Dr Fasehun

S/N	NAME	STATUS	QUALIFICATION
1	Prof. A.I. Ovie-D'Leone	Professor	B.Sc, MSc, PhD
2	Dr O.P. Adesanya	Senior Lecturer	B.Sc, MSc, PhD
3	Dr Fasehun	Senior Lecturer	B.Sc, MSc, PhD
4	Dr S. Olaleye	Senior Lecturer	B.Sc, MSc, PhD
5	Mr T.S. Joshua	Lecturer I	B.Sc, MSc
6	Mr E. Fasinu	Lecturer I	B.Sc, MSc
7	Mr. R.O. Akinrogunde	Lecturer II	B.Sc, MSc
8	Mr. N. Ibidapo	Lecturer II	B.Sc, MSc

ADMINISTRATIVE STAFF

S/N	NAME	QUALIFICATION	STATUS
1	Mrs Lydia Akinboyejo	OND, HND	Confidential Sec. I

MASS COMMUNICATION PROGRAMME

PHILOSOPHY AND OBJECTIVES OF THE DEPARTMENT

Philosophy

The philosophy of the department is in tandem with that of the University. It seeks to train students to become competent professionals in various media professions such as, Broadcasting, Book Publishing, Journalism and Advertising, as well as, prepare them for career opportunities in the media; expand the frontiers of knowledge in the field of Mass Communication and to contribute significantly to the practice of Mass Communication in Nigeria through theoretical and practical knowledge that encourages self-reliance in the individual. The programmes of study and training have therefore been designed so as to aid the individual understanding to enable them change their environment.

Objectives

The fundamental objective of the programme is to develop the students' intellectual capabilities by imparting theoretical and practical knowledge that will encourage self-reliance and also enable the individual to understand, exploit, and change his or her environment.

The specific objectives of the programme include the following:

The main objectives of the department are:

1. To provide qualitative and scientific education as well as professional training leading to the award of B.Sc. (Mass Communication) degree.
2. To train students to become competent professionals in various media professions such as, Broadcasting, Book Publishing, Journalism, Advertising and Public Relation.
3. To prepare students for career opportunities in the media; expand the frontiers of knowledge in the field of Mass Communication and to contribute significantly to the practice of Mass Communication in Nigeria.
4. To produce teachers and researchers in Mass Communication and to equip candidates with communication skills.
5. To prepare students for the necessary skills for advance research and post graduate work.

Vision

To produce world-class graduates that will be highly competent and extremely useful in a wide variety of organisations such as the private sector, consultancies, non-profit organisations, and the government.

Mission Statement

To provide qualitative and scientific education in Mass communication, to attract, and retain highly qualified and motivated academic staff, to advance knowledge, and to produce the workforce needed to contribute significantly to the practice of Mass Communication in a technology driven environment like Nigeria.

Admission Requirements

Applicants for admission into the programme should possess the Senior Secondary School Certificate (NECO/WAEC) or General Certificate of Education at Ordinary Level with credits in five subjects including English language, Mathematics, Government and any other two from the following: English-in-Literature, Economic, Agriculture, C.R.K. and Yoruba Language at not more than two sittings.

Direct Entry applicants should possess five credit passes in the GCE (or equivalent) examination at least two of which shall be at the Advanced Level provided that subjects are not counted at both levels of the examination (credit passes at counted at Ordinary level must include English Language, Mathematics and Government).

The Advanced Level passes shall include either English Language, Mathematics OR OND at Upper Credit Level in Mass Communication.

The Course Unit System and the Computation of Grade Point Average

(a) Definition of Terms

- i. Student workload: This is defined in terms of course units. One unit represents one hour of lecture or one hour of tutorial or 2-4 hours of practical work per week throughout semester.

For example, a course in which there are 2 hours of 1 and 1 hour of tutorial per week is a 3 unit course.

- ii. Total number of unit (TNU): This is the total number of course units carried by student in a particular semester. It is the summation of the load units on all courses carried during the semester. For example, a student who is carrying 6 courses of 3 units each has a TNU of 18 for that semester. No student shall be allowed to carry (i.e. register for) or be examined in more than 24 units in any particularly semester.
- iii. Cumulative Number of Units (CNU): This is the summation of the total number of units over all the semesters from beginning to date. A student who is prone to repeating courses will finish (if he does not drop out) with a high CNU than his non-repeating colleagues and will most likely require a longer time to complete requirements for the award of the Degree.
- iv. Level of performance rating: This is the rating of grades obtained in terms of credit point per load unit. The rating used is as follows:

Level of performance

Rating (credit points per unit)

Letter	Mark	Grade Point (GP)
A	70 and above	4
B	60-69	3
C	50-59	2
D	45-49	1
E	<44	0

Based on the above, a student who obtained a grade of 'A' in a 4unit course has scored 20 credit points, and one who obtained a grade of 'C' in that course has scored 12 credit points.

- v. **Total Credit Point (TCP):** This is the sum of the product of the course units and rating in each course, for the entire semester period. For example, consider a student who took 4 courses of 5 units each. Let's say the grades obtained in the four courses were C, B, F, D

respectively. The TCP of this student is obtained as $5.3+5.4+5 \times 0+5 \times 2=45$.

- vi. **Cumulative Credit Point (CCP):** This is the summation of Total Credit Point over all semesters from beginning to date.
- vii. **Grade Point Average (GPA):** This is the Total Credit Points (TPC) divided by Total Number Unit (TNU). For example, consider the student's scores referred to above, His TCP is 45, and of course, his TNU is 20 (i.e. courses at 5 units each, for the semester). The highest GPA that can be earned is 5.0 and that is when a student has earned a grade of 'A' in every course during the semester. The lowest GPA obtainable is 0.0 and this would happen if the student has 'F' all round the semester.
- viii. **Cumulative Grade Point Average (CGPA):** This is the summation of TCPs for all the semester, divided by the summation of TNUs for all the said semesters. Like the GPA, CGPA obtainable ranges from 0-5.

(b) Assessment and Award of Degrees

- i. A student's workload is defined in terms of course units. One unit represents one hour of tutorial, or 2-4hours of practical work per week throughout a semester. All courses shall run for one semester or a full session of two semesters.
- ii. The final award and the class of degree shall be based on the Cumulative Grade Point Average (CGPA) obtained by each candidate in all prescribed courses approved by the university. The final cumulative grade point average is calculated on the basis of the total number of credit points and the total number of course units registered for during the course of student's programme. In the case of a failed course, the candidate must repeat the course at the next available opportunity. If the course is an elective, the candidate may substitute another course and shall not be required to pass the failed elective course. If the course is a restricted elective, substitution can only be made from the list of restricted electives. The failed grade would however be reflected in the transcript.
- iii. A candidate who has satisfactorily completed all requirements for the degree with an overall grade point average not less than

1.50 shall be awarded the honours degree as indicated below:

Cumulative Grade Point Average	Class
3.50 - 4.00	First Class
3.0 - 3.49	Second Class Upper
2.0 - 2.99	Second Class Lower
1.0 - 1.99	Third Class
< 1.0	Fail

c. Repetition of Courses

A student may repeat only those courses in which a grade of "F" is scored.

d. Withdrawal

A student who fails to record a cumulative grade point average of 1.00 at the end of one semester shall be placed on probation during the second semester. If the student fails to achieve cumulative grade point of at least 1.00 at the end of the second semester, he/she shall be required to withdraw from the University.

Preparing students for acquisition of necessary knowledge that would help them as informed citizens in the analysis and evaluation of political issues.

iv ADMISSION REQUIREMENTS

(i) Four Year Programme

- (a) Candidates must have obtained credit passes at one sitting in five subjects or six subjects at two sittings at the O' Level/Senior Secondary Certificate (WAEC; NECO, etc.) in English Language, Mathematics, Government or History and any other two Social Science/Arts subjects.
- (b) Candidates must take at the UME, English Language, Government or History any other two Social Sciences/Arts subjects.
- (c) Candidates must participate and succeeded at acceptable level in RUN screening exercise.

(ii) Three Year Programme

In addition to the requirements stated in (a) above:

- (1) Candidates must have passed at least two Social Sciences subjects or related subjects in G.C.E. A' level or its equivalent.

OR

- (2) ND in Mass Communication or related subjects acceptable to the Department with a minimum of Lower Credit.

OR

- (3) N.C.E. with Distinction or Credit or Merit in Political Science and any other Social Science subjects

OR

- (4) University Diploma in Mass Communication, Law and other University Diploma in related courses acceptable to the Department with a minimum of Lower Credit.

DEGREE REQUIREMENTS FOR THE AWARD OF B. SC. IN MASS COMMUNICATION (FOUR YEARS PROGRAMME)

To qualify for the award of B.SC in Mass Communication, a candidate must be credited with a minimum of 138 units (including the compulsory courses and all electives within and outside the department) within the four years' degree programme. In addition, each final year student is expected to carry out an original research on any approved topic in Mass Communication under the supervision of a member of academic staff. Lastly, a maximum of six months intensive industrial attachment (SIWES) is required for students at the 300 Level of the programme. The intensive industrial attachment shall constitute six units.

LEVEL		COMPULSORY DEPARTMENT	GNS	SMS	ELECTIVE OUTSIDE/DEPT	ELECTIVE IN DEPT	TOTAL
100	1ST	10	0	3	3	-	16
	2ND	10	0	3	3	-	16
200	1ST	18	0	-	-	-	18
	2ND	17	0	-	-	-	17
300	1ST	14	-	-	-	4	18
	2ND	14	0	-	-	4	18
400	1ST	12	0	-	-	4	16
	2ND	15	-	-	-	4	19
GRAND TOTAL		110	0	6	6	16	138

SIWES IN MASS COMMUNICATION

Three hundred level students shall undergo a six-month Industrial Attachment Training at the end of the second semester. The six months Industrial Attachment Training is to afford students at this level of studentship the opportunity to receive practical knowledge in their areas of specialisation in mass communication. Students are encouraged to take the Industrial Attachment Training seriously.

VII MODE OF DISSEMINATING KNOWLEDGE

In addition to the conventional lecture mode, backed by adequate modern teaching facilities, the following shall also be used for effective dissemination and acquisition of knowledge:

Studio (TV, Radio/PRAD), Seminars, Conferences and Workshops.

**VIII: LIST OF AVAILABLE COURSES FOR THE B.SC
DEGREE PROGRAMME IN MASS COMMUNICATION**

100LEVEL HARMATTAN Semester		L	T	HOURS	
CODE	Course Description			STATUS	UNITS
MAC 111	Introduction to Mass Communication			C	3
MAC 112	Writing for the Mass Media I			C	2
MAC 113	Introduction to Broadcasting Media (Radio/TV/Film/Cinema)			C	3
MAC 114	History of Nigerian Media I			C	2
LIB 111	Use of Library			C	2
CSC 111	Introductory Computer Science			C	3
GNS 111	Use of English I			C	2
GNS 112	History and Philosophy Science			C	2
	Elective (minimum of one)				
PSY 111	Introduction to Psychology			E	3
PSC 112	Nigerian Legal System I			E	3
	TOTAL UNITS				22

100LEVEL RAIN Semester		L	T	HOURS	
CODE	Course Description			STATUS	UNITS
MAC 121	African Communication System			C	3
MAC 122	History of Nigeria Mass Media II			C	2
MAC 123	Nigeria Legal System II			C	3
MAC 124	Writing for the Mass Media II			C	2
GNS 121	Introduction to Philosophy and Logic			C	2
GNS 122	Use of English II			C	2
	Elective (minimum of one)				
SOC 121	Introduction to Sociology			E	3
PSC 121	Citizen and State			E	3
(9)	TOTAL UNITS				16

200LEVEL HARMATTAN Semester		L	T	HOURS	
CODE	Course Description			STATUS	UNITS
MAC 211	News Writing and Reporting			C	3
MAC 212	Announcing and Performance			C	3
MAC 213	Specialized Reporting			C	3
MAC 214	Radio and TV Studio Operations			C	3
MAC 215	Principles of Public Relations			C	2
MAC 216	Introduction to Advertising			C	2
MAC 217	Information and Communication Technology			C	2
GNS 211	Introduction to Ethics			C	2
GNS 212	Nigerian People and Culture			C	2
	TOTAL UNITS				22

200LEVEL RAIN Semester		L	T	HOURS	
CODE	Course Description			STATUS	UNITS
MAC 221	Editing and Graphics of Communication			C	2
MAC 222	Introduction to Photo Journalism			C	2
MAC 223	Feature Writing			C	3
MAC 224	Introduction to Book Publishing			C	2
MAC 225	Situational Public Speaking			C	3
MAC 226	Script Writing for Broadcast Media			C	3
MAC 227	Advanced Reporting			C	2
	TOTAL UNITS				17

300LEVEL HARMATTAN Semester					
CODE	Course Description	L	T	STATUS	UNITS
MAC 311	Theories of Mass Communication			C	3
MAC 312	Foundations of Communication Research			C	3
MAC 313	Writing for Public Relations			C	3
MAC 314	Ethics of Mass Communication			C	3
MAC 315	Rural/Community Media			C	2
	Elective (minimum of two)				
MAC 316	Advertising Copy Writing			E	2
MAC 317	Consumer Affairs/Community Relations			E	2
MAC 318	Radio & TV Programming and Production			E	2
MAC 319	New Technology in Book Publishing &Editing			E	2
	TOTAL UNITS				18

400LEVEL HARMATTAN Semester					
CODE	Course Description	L	T	STATUS	UNITS
MAC 411	Development Communication			C	2
MAC 412	Data Analysis in Communication Research			C	2
MAC 413	International Communication			C	2
MAC 414	SIWES IN Mass Communication			C	6
ENT 411	Entrepreneurship Development			C	0
	Elective (minimum of two)				
MAC 415	Documentary Production			E	2
MAC 416	Advanced Radio Production			E	2
MAC 417	Governmental Public Relations			E	2

300LEVEL RAIN Semester					
CODE	Course Description	L	T	STATUS	UNITS
MAC 321	Research Methods in Mass Communication			C	3
MAC 322	Mass Communication and Society			C	3
MAC 323	Mass Media Law			C	2
MAC 324	Editorials and News Commentaries			C	3
MAC 325	Integrated Marketing Communication			C	3
ENT 321	Introduction to Entrepreneurship Development			C	0
	Elective (minimum of two)				
MAC 326	Advertising Campaign Management			E	2
MAC 327	Newspaper & Magazine Management and Production			E	2
MAC 328	Broadcast Management			E	2
MAC 329	Film Production			E	2
	TOTAL UNITS				18

400LEVEL RAIN Semester					
CODE	Course Description	L	T	STATUS	UNITS
MAC 421	Special Topics in Mass Communication (Seminar)			C	2
MAC 422	Research Project in Mass Communication			C	6
MAC 423	Organisational Communication			C	2
MAC 424	Educational Broadcasting			C	2
MAC 425	Technical Report Writing/Presentation			C	3
	Elective (minimum of one)				
MAC 426	Financial Public Relations			E	2
MAC 427	Cartoons and Cartooning			E	2
MAC 428	Issues in Broadcasting			E	2
MAC 429	Public Relations for Commercial & Non-Commercial Organisation			E	2
	TOTAL UNITS				17

COURSE DESCRIPTION

M1ASS COMMUNICATION 100 LEVELS

MAC 111: Introduction to Mass Communicatio 3 Units

This course deals with exploration of Mass Communication as a subtype of human communication. The process, models, elements of Communication shall be stressed. The course shall also treat in details the functions and relevance of mass media to the society. The course shall similarly examine characteristics of the Mass Media, the new media and the influence of the Mass Media messages on its audience.

MAC 121: African Communication System 3 Units

Emphasis is on African oral traditional communication structure, form and content. In addition, survey of past and present modern mass media systems as influenced by African political culture, beliefs and attitudes shall be examined. The functions of African communication system, oral media, classifications of African traditional media and oral tradition shall also be examined. Students shall be requested to find out specific traditional media artefacts in their respective cultures.

MAC 112: Writing for the Mass Media I 2 Units

The emphasis of this course is the development of different writing styles that meet the objectives of various media audience. Further, rules of the English Grammar, Sentence Construction, Paragraph Development and Mechanics shall be examined. Students shall be engaged in rigorous writing.

MAC 122: History of Nigeria Mass Media II 2 Units

This course critically looks at the major trends in the evolvement of the Mass Media in Nigeria. In addition, it will examine the contributions of the media to the political, social, economic and religious development of Nigeria from 1859 till date. The course is

history- based.

MAC113: Introduction to Broadcasting Media (Radio /TV/ Film and Cinema) 3 Units

This course introduces students to the idea of broadcasting, films and cinematography by taking an over-view of the physical, technical and societal bases of Radio, television broadcasting and Films making/Cinematography. It examines the laws of nature that make broadcasting possible as well as scientists who exploited them. The course also discourses the equipment used in Radio/Television and Films/Cinematography.

MAC 123: Nigeria Legal System 3 Units

Nigerian Legal System is a course designed to expose students of mass communication to some legal related matters in Nigeria and to provide a general overview of the various law regulating Nigeria as a sovereign nation. The course, therefore, explains the nature of law, analysis of Nigerian legal system, government bodies and the operation of Nigerian court system.

MAC 114: History of Nigeria Mass Media I 2Units

This course critically looks at the major trends in the evolvement of the Mass Media in Nigeria. In addition, it will examine the contributions of the media to the political, social, economic and religious development of Nigeria from 1859 till date. The course is history- based.

MAC 124: Writing for the Mass Media II 2 Units

The emphasis of this course is the development of different writing styles that meet the objectives of various media audience. Further, rules of the English Grammar, Sentence Construction, Paragraph Development and Mechanics shall be examined. Students shall be engaged in rigorous writing.

MAC 211: New Writing and Reporting 3 Units

This is an 'how-to-do-it' course designed to make students become adept at writing news stories under deadline pressures. Beats are assigned students on campus to develop and write stories for publication on campus journal. They are also to be encouraged to write publishable stories in metropolitan media.

MAC 221: Editing and Graphics of Communication 2 Units

This is a how-to-do-it course. Thus, students are taught how to write and edit copy in conformity with the new media requirement. Emphasis should be placed on the preparation of articles and photographs in photo-editing for newspapers and magazines. Students shall also be made to understand the changing nature of the course i.e. the application of computer to modern day graphics of communication.

MAC 212: Announcing and Performing 3 Units

This course will examine the fundamentals of voicing and the nature of speech. Review of performance techniques with regard to the microphones and the camera, as well as of performance types, viz, the actor, the straight announcer, the disc jockey, the news reporter etc. Practical exercises in the various roles will be carried out.

MAC 222: Introduction to Photo Journalism 2 Units

This course introduces students to photo journalism. Topics to be discussed include types of camera, vantage point for taking photographs, types of pictures and photo studio operations. The course shall expose students to the photo journalist's sensitivity to people, events and situations that enables him/her to take pictures that communicate.

MAC 213: Specialized Reporting 2 Units

This course provides instruction in the techniques of reporting specialized beats like medicine, religion, sports, labour, science and technology, politics etc. It will also expose students to the basic literature as well as outstanding examples of reporting of these issues.

MAC 223: Feature Writing 3 Units

The course teaches how to write a good Feature for Newspaper and Magazine. The course shall examine types of Feature, styles in feature and creative use of Language.

MAC 214: Radio & TV Studio Operations 3 Units

This course is designed to acquaint students with basic television and radio equipment and their functions. This course is practical-oriented. Students shall be allowed to experiment with studio equipment.

MAC 224: Introduction to Book Publishing 2 Units

This course examines a short history of the development of Book Publishing in Nigeria from the colonial period to the present day. An overview of the processes involved in publishing, from manuscript acquisition to actual manufacturing shall be discussed.

MAC 215: Principles of Public Relations 2 Units

This course teaches the fundamentals of public relations. Definitions of publics, distinctions between Public relations and other professions and practice such as Marketing, Advertising, Sales Promotion, Propaganda/Rhetoric will be discussed; ethics of Public Relations, functions of a Public Relations Practitioner, theories of Public Relations shall be examined.

MAC 225: Situational Public Speaking 3 Units

This is a course in Public Speaking. It deals with forms and styles of speech appropriate for different occasions. Students shall be trained in speech delivery that is persuasive, informative and entertaining.

MAC 216: Introduction to Advertising 2 Units

This course is an introductory course on the role and processes of advertising. The course reviews fundamental principles of advertising, functions of advertising as a paid form of non-personal communication.

MAC 226: Script Writing for Broadcast Media 3 Units

This is a study of writing skills and their application to the broadcast media of radio, television and film. Emphasis will be on the uniqueness of each medium and ways of coping with their peculiarities.

MAC 217: Information and Communication Technology 2Units

ICT is modern form of communication which encompasses the use of modern equipment and processing techniques to achieve faster, easier, high quality, insight and sound. The course covers practical aspects of the internet and allied perspectives, history, how it works, benefits and problem, Computer literacy/Computer-assisted programmes, Development of information technology, (GSM) communication Satellite, Direct Broadcasting Satellite, Teleconferencing and paging system. It includes 30 minutes practical up to five times in a semester per students.

MAC 227: Advanced Reporting 2 Units

News writing and reporting on issues as may be suggested by instructor. Advance instruction and practice in writing news stories with emphasis on investigation and other in-depth reporting techniques.

MAC 311: Theories of Mass Communication 3 Units

This course deals with the analysis and exploration of key theories in mass communication the nature, uses, and effects of the theories. The relation between theory and research and the relevance of the two to each other are discussed. The course also emphasizes the importance of theories to the study of Mass Communication.

MAC 321: Research Methods in Mass Communication II 3 Units

This course is a continuation of MAC 303. However, it is a second semester course. Topics to be examined in this course shall include various research methods and research designs in Mass

Communication such as: Survey, Content Analysis, Experimental Design, Textual Analysis and Focus Group Discussion etc. instruments and instrumentation, sampling techniques. At the end of the course, students would have been able to apply any of the research methods.

MAC 322: Mass Communication and Society 3 Unit

The course explores the mass media of communication as a social institution with reference to sociological concepts, themes and problems. The function/role of the mass media vis-à-vis major institutions in the society, focus on the sociology and expertise of mass media shall be discussed.

MAC 312: Foundations of Communication Research 3 Units

This is a first semester course. It introduces students into the various methods of scientific inquiries in Mass Communication. The subjects to be covered in this course shall include: definition of research, characteristics of research, concept definition, variables, nature of validity, measurement of reliability and research ethics.

MAC 313: Writing for Public Relations 3 Units

Pre-requisite: Principles of Public Relations OR consent of instructor. Principles of effective writing in Public Relations, types of writing in public relations, and practices in the style of writing publicity, news releases, brochures, pamphlets, leaflets, position papers and speeches shall be discussed. The students shall be taught early in the course that ability to write beautifully and speak well is sine-qua-non to the effective practice of public relations.

MAC 323: Mass Media Law and Ethics 2 Units

This is a study of the legal framework with which mass media organization operate in Nigeria. Legal philosophy bearing upon the Mass Media, the evolvement, development and constitutional growth of freedom of expression in Nigeria, the privileges and restraints affecting the Mass Media, Libel, Seditious, Privacy,

Contempt, Obscenity, Copyright law, advertising law, Freedom of Information Law and government regulation shall be examined.

MAC 314: Ethics of Mass Communication 3 Units

This course explores ethical considerations in Mass communication. It presents students with various ways of reasoning about ethical matters in Mass Communication.

MAC 324: Editorials/News Commentaries 3 Units

This course examines the purpose, form, style and type of editorials and commentaries.

MAC 315: Rural/Community Media 2Units

This course is an analysis of community needs and problems with emphasis on the role of radio and television in rural areas. A detailed evaluation of community and development of programmes to suit community needs will be examined.

MAC 325: Integrated Marketing Communication 3 Units

Introduces students to the fundamentals of Integrated Marketing Communications (IMC) by defining integrated marketing communications (IMC), describing the IMC planning process and preparing a detailed situation analysis on a brand, summarize its target audience and recommend targeting and segmentation strategies. Students learn to apply the IMC planning process and examine the role of integration to ensure consistency of creative strategy and complementary use of traditional and digital media. This course also provides a comprehensive orientation on how to design effective creative strategies and describe how they would be integrated across each IMC function.

MAC 316: Advertising Copy Writing and Strategies 2 Units

This is a study of creative strategy involved in developing the content of advertising messages and appeals for print and broadcast media and how specific appeal is transformed into advertising.

MAC 326: Advertising Campaign Management 2 Units

This is a how-to-do-it course. It centres on planning and execution of an advertising plan/campaign, marketing and consumer research; budgeting in advertising, organization and functions of advertising agencies, selection of media/scheduling and preparation cum production of advertisements shall be discussed.

MAC 317: Consumer Affairs/Community Relations 2 Units

This course demonstrates how appropriate public relations and programmes can prevent or help solve consumer problems; covers consumer movements and their impact on the market place and how to work with consumer, advocates for the benefit of organization. It also examines today's trends in community relations and how effective community relations can be essential element in the overall public relations programmes, focuses on untraditional approaches and case histories to demonstrate how to cope with crisis situations.

MAC 325: Newspaper & Magazine Management 2 Units

An overview of the various aspects of the print media (especially newspapers and magazines)- their content and the process of editorial production.

MAC 318: Radio & TV Programming & Production 2 Units

This is a study in conceptualization and development of the resulting concepts, from script to the screen or air, using appropriate broadcast media equipment.

MAC 326: Broadcast Management 2 Units

This course will provide students with the knowledge and skills of Radio and TV management and programming, through exposure to the theory and practice. It will examine broadcast media organizational structures and their relationships with employee functions and roles. It will also expose students to financial management, sales, promotion, marketing, audience research methods and broadcast media regulation. Students will understand

the processes and challenges of Outside Broadcasting. (Management Definition, Station Management, Organizational Structure, Functions, roles, and skills, Importance of an Organizational Structure, Problems Implementing an Organizational Structure,

Assessing the effectiveness of an Organizational Structure, Relationship between structure and functions, Management as a cyclical process, Management Styles and Leadership, Management of Creativity, Remuneration, Staff Motivation, Staff Training, Disciplinary Procedure, Grievance Procedure, Appeal Procedure, Industrial Relations, Health and Safety at Work, Records, Equipment Maintenance and Station Image)

MAC 319: New Technology in Book Publishing 2 Units

This course is a survey of developments in book publishing technology. The advent of xerography, on-line printing and similar duplicating and publishing process and current trends in Book Publishing will be examined.

MAC 329: Film Production 2 Units

This course is about the history of film production from silent film era, the influence of Hollywood, process method of film production, Nigeria home video production experience. Apparatus of film making i.e. camera, microphones, lighting and lighting machines, sets, types of shots shall be examined. Focus on the story board and composition with recourse to territorial space, lighting, sound music and special effects, skills, qualities and requirements of the film producer shall all be discussed.

MAC 411: Development Communication 2 Units

The course deals with the role of communication in the development process. Attention will be given to the role of mass media vis-a-vis interpersonal networks, as well as to multimedia and indigenous approaches to communication in the development process. The

course will also focus on the dynamics of development and the communication variables that influence development.

MAC 421: Special Topics in Mass Communication 2 Units

The course is designed to expose students to the practice of presenting seminars on topical issues within their areas of emphasis in mass communication.

MAC 412: Data Analysis in Communication Research 2 Units

This course examines a thorough study of methods of collection, collation, presentation, analysis and interpretation of empirical data in mass communication.

MAC 422: Research Project in Mass Communication 6 Units

Field and/or library research on an approved topic in area of Book Publishing, Broadcasting, Advertising, Public Relations, Journalism, Film and any Mass Communication -based topic.

MAC 413: International Communication 2 Units

The course is an overview of the world's media systems. The issue in the New World Information and Communication Order are highlighted. There shall be discussion of how culture, ideology, politics, technology, economy and market structures have influenced the international flow of news among nations.

MAC 423: Organisational Communication 2 Units

It is an examination of the typical communication problems in organisational setting and a study of practical methods of dealing with such problems

MAC 414: SIWES in Mass Communication 6 Units

This is an Industrial Attachment Training for students of mass communication.

MAC 414: Educational Broadcasting 2 Units

Assessment of educational potentials and limitations of Radio and Television in producing educational programmes. It is also an evaluation of pedagogic approaches and production techniques, including the planning and production of supplementary materials and teaching aids.

MAC 415: Documentary Production 2 Units

The course treats documentary concepts through analysis of radio, television and film documentary. The course will centre on the development, writing and production of a documentary. The course is both theoretical and practical.

MAC 425: Technical Report Writing/Presentation 3 Units

Students will learn how to develop the principles of technical writing that give it a logical base appealing to both the technical or non-technical reader. This course encourages students to be efficient and logical in their use of words, ensuring that the purpose of each component is understood and achieved. The course focuses on the real challenge to express complex ideas simply. This entails anticipating the needs of readers and supplying whatever context may be needed to understand the meaning, relevance and importance of what is written. Students will be taught to be able to: Understand the types and purposes of technical reports; Write realistic specifications; Organize reports and plan the sections and subsections; Understand fully the steps in writing a report; Write clear and concise formal reports, equipment manuals and other technical documentation; Understand the principles of clear and concise writing; Develop effective communication with technical as well as non- technical staff at all levels matching your content to your readers' knowledge; Transfer technical information into graphs, flowcharts and tables and Translate technical documents into compelling oral presentations.

MAC: 416 Advanced Radio Production 2 Units

This is highly intensive practical course which is aimed at synthesizing previously acquired radio skills. The course emphasizes professional accomplishment, technical proficiency and radio creativity. Students are expected to master aspects of audio languages, production techniques, editing and production planning as well as develop a thorough understanding of the functional responsibilities of the radio producer or director. Students will produce extended programmes such as radio drama, documentaries, interviews, discussions, etc.

MAC 426: Financial Public Relations 2 Units

The course is a detailed review of techniques for planning, budgeting, designing, writing and distributing of corporate financial publications. It also considers an examination of the functions of financial institution e.g. banks, insurance houses, investment houses, Nigeria stock exchange, Central bank etc.

MAC 417: Government Public Relations 2 Units

The course focuses on the role of public relations in politics across all the three arms of government in a democratic state. It examines issues such as lobbying, the role of a public relations practitioner in electoral activities and political campaign.

MAC 427: Cartoons and Cartooning 2 Units

The course will overview the history of cartoons and examine the place of cartoons in modern journalism; the cartooning process; outstanding examples of cartoons and cartoonists in Nigeria and their impact on development of cartooning and on journalism generally.

MAC 418: Critical Writing and Reviewing 2 Units

The course will apply the basic steps in critiquing all aspects of mass media and literary writings. Also, theory and practice of reviewing the lively arts for a daily newspaper including reviews of plays,

movies, television programmes, musical and dance events etc. would be a priority.

MAC: 428: Issues in Broadcasting 2 Units

The course will survey the critical perennial and contemporary matters that generate debate and controversy in broadcasting, such as sex, violence, foreign programmes and cultural domination, political and economic control of news. The course will also review research studies pertaining to the issues and consideration of the role of research in broadcasting.

MAC 419: Organisation and Management of PR/AD Agencies 2 Units

This course focuses on establishment and effective guideline for setting, operating, and management of advertising agencies and public relations outfit.

MAC 429: Public Relations for Commercial and Non-commercial Org. 2 Units

The course focuses attention on the role of public relations in politics in the three arms of government in a democratic state, profit-oriented and non-profit organisations. It examines issues such as lobbying, the role of a public relations practitioner in electoral activities and political campaigns

ACADEMIC STAFF OF THE DEPARTMENT AND THEIR POSITIONS

Head of Department - Prof. Joseph Adepoju Tejumaiye

Departmental Examination Officer - Mr. Ishola L.

Part/Level Advisers

100L - Mrs. Okuguni C

200L - Mr. Duyile D

300L - Dr. Adeleke J. A

400L

- Dr. Oyinade R. B.

STAFF LIST WITH QUALIFICATIONS AND RANKS

S/N	NAME	QUALIFICATION	STATUS
1	Prof. Joseph A. T	B.A., M.Sc., Ph.D	Professor
2	Dr Ekharefo Daniel O	B.A., M.Sc., Ph.D	Senior Lecturer
3	Dr. Oyinade R. B.	B.A., M.Sc., Ph.D	Senior Lecturer
4	Dr. Adeleke J. A	B. A. PGD, M. Sc., Ph.D	Lecturer I
5	Mr. Duyile D.	B. Sc., M. Sc.	Lecturer
6	Mr. Lamidi	B. A., M. Sc.	Lecturer I
7	Mrs. Okuguni C	B. A., M. A.	Lecturer II
8	Miss Ilori A.E.	BSc	Graduate Assistant

TECHNICAL STAFF

S/N	NAME	QUALIFICATION	STATUS
1.	Mr. Sule T	HND., Dip., Trade Test 1, 2, & 3	Senior Technologist
2.	Mrs. Adetona F.	HND / B. Sc.	Technologist I
3.	Mr. Adelayi Adekunle	HND	Technologist II
4.	Mr. Akinola Solomon	B.Sc.	Technologist II

ADMINISTRATIVE STAFF

S/N	NAME	QUALIFICATION	STATUS
1.	Nwankwo, C.	B.Sc	College Officer
2.	Akinboyejo, M.	OND,HND	Confidential Sec.
3.	Aroloye Adesina	OND	Driver

HOSPITALITY MANAGEMENT AND TOURISM

1.0 INTRODUCTION AND GENERAL BACKGROUND

The Department was started at the inception of the University and full academic activities commenced in 2009 with the admission of the programme pioneering students. Hospitality services operations make up one of the largest and fastest growing labour force groups in the economy. As more and more Nigerians go outside their homes for several meals each week and for holidays especially with visit to our centre, job opportunities have increased in all types of hotels, motels, restaurants from fast food chains to elegant dining eateries. The demand for institutional food services has also created openings in industrial operations, health care centres, and educational institutions. Leisure time activities is on the rise as many Nigerians now visit amusement parks, game reserves, tourism canters making career positions more readily available in such fields as travel, tourism, recreation and hotel-restaurant management. The challenging and ever changing hospitality industry is in need of competent, well educated personnel at all levels. This positive in opportunity growth is expected to continue well into the 21th century. However, there is a dearth of adequate personnel in the hospitality and tourism sector in Nigeria.

To this end, the Department of Hospitality Management and Tourism is one of the pioneer departments in the University and one of the four pioneering departments of the College of Agriculture, Food Science and Technology.

2.0 PHILOSOPHY

The Bachelor of Science degree programme in Hospitality Management and Tourism is designed to prepare students for positions in the emerging tourism industry as well as the fledgling hospitality business. It is aimed at providing sound training foundations for students who choose to make careers in the field. The program seeks to equip its students with knowledge and skills to analyze diverse perspectives in the field.

The courses in the programme are anchored from an interdisciplinary approach to the understanding of basic elements in

Hospitality Management and Tourism and how they develop over time.

3.0 Objectives

The Department aims at providing specialized training to students so as to equip them with appropriate tools with which to meet sharp competing edges in the field of Hospitality and tourism industry.

The objectives of the programme are to ensure students:

- (i) To prepare students for positions in the emerging Tourism as well as the fledgling hospitality business.
- (ii) To provide and equip students with knowledge and skills analyses with diverse perspectives in the field of Hotel Management and Tourisms.
- (iii) To improve the quality of service delivery by graduates and to enhance the capacity, manpower and productivity of graduates that can attend to the problems of quacks that operate in the field.

4.0 PROGRAMME OFFERED AND DURATION

The programme offered is Bachelor of Science Degree in Hospitality Management and Tourism. On duration of the programme, candidates who enter through Unified Tertiary Matriculation Examination (UTME) normally, will spend 5 years (Minimum), while the Direct Entry or Inter- University transfer candidates will spend 4 years (Minimum).

5.0 ADMISSION REQUIREMENTS

5.1 Minimum Entry Requirements into B.Sc Degree in Hospitality Management and Tourism

5.1.1 UTME Entry Requirements

Admission into the 100 Level for Hospitality Management and Tourism course shall be through UME. The candidate must have a minimum of five credit pass at the SSCE level or its equivalent. The subjects must include English Language, Mathematics and any other three from Physics, Chemistry, Biology, Nutrition and Agricultural Science. WASC, SSCE or their equivalent with credit

passes in five subjects including English language, Mathematics, Biology and any other two subjects in Arts or Social Sciences. UME subjects are Biology, Chemistry and any other Science subject.

5.1.2 Direct Entry /Transfer Requirements

Candidates with A' Level Certificate, OND and HND degree in relevant discipline from an approved institution with a minimum of not less than an Upper Credit or its equivalent can be admitted through direct entry into 200L.

At least 2 "A" level passes in Chemistry, Agricultural Science or Biology, Physics or Home Economics.

Upper Credit passes in NCE and OND in addition to 5 Credits at WASC/GCE O'L/ SSCE (or its equivalent)

6.0 REQUIREMENTS FOR THE AWARD OF DEGREE

To qualify for the award of the Bachelor of Science (Honours) degree in Hospitality Management and Tourism;

- (a) The students must have completed a minimum of **205** credit units for Hotel Management option and **209** credit units for Tourism option. Students who entered through Direct Entry must have completed a minimum of **161** for Hotel Management option and **165** credit units for Tourism option.
- (b) The students must satisfy both internal and external examiners in the written and practical projects, seminars and oral examination as may be prescribed from time to time by the Department.
- (c) All courses taught during each semester shall be examined at the end of that semester and candidates will be credited with the number of course unit assigned to the course, which they pass.
- (d) The total number of units taken along with the grades obtained in each course shall be recorded for the purpose of computing the Cumulative Grade Point Average (CGPA).
- (e) The weighted grade point of all courses taken shall be

used for the determination of the class of degree.

- (f) The degree shall be awarded with honours provided a student obtains a Cumulative Grade Point Average (CGPA) that is not less than 1.5 and satisfies other minimum honours requirement.
- (g) Students are required to undertake the Students Industrial Work Experience Scheme (SIWES) for appropriate credit allocated by the Colleges.
- (h) Where a student is unable to satisfy the minimum requirements for the award of an honours degree after spending one extra session, he shall be considered for the award of a pass degree.
- (i) Students who cannot meet all the degree requirements within two academic sessions in excess of the minimum duration without Senate approval shall be required to withdraw from the University without the award of any degree.

Other Course Requirements

The minimum requirements for General Studies (GNS), Entrepreneurship (ENT), and Library Course (LIB) shall be 10 unit points.

7.0 Examination and Grading System

Each course must be completed and examined within the semester in which it is offered. The length of any examination shall be a period of one (1) hour and not more than three (3) hours. Students who pass will be credited with the assigned number of units.

Evaluation of students' performance in a course shall be based on semester examinations and continuous assessment through assignments and/or periodic tests, which shall not constitute more than 30% weighting. Each course shall be graded on the basis of 100 total marks including the continuous assessment marks. The minimum pass mark for any course shall be 40% (E).

Examination results in each course shall be recorded as percentage marks or letter grades and shall be converted to letter grade points as follows:

<u>Mark (%)</u>	<u>Letter Grade</u>	<u>Grade Point</u>
70 – 100	A	5.0
60 – 69	B	4.0
50 – 59	C	3.0
45 – 49	D	2.0
40 – 44	E	1.0
Below 40	F	0.0

The CGPA shall be obtained by

- i) multiplying the grade point assigned to the course by the number of units assigned to the course to arrive at the weighted score for each course.
- ii) adding together the weighted score for all courses taken up to that time.
- iii) dividing the weighted score by the total number of units.

The CGPA is calculated using the formula:

$$CGPA = \frac{\sum_{i=1}^L GPU_i}{\sum_{i=1}^L U_i}$$

L is the total number of courses taken (whether passed or failed) since entering the programme while GP_i is the grade point scored in course 'i' with unit U_i . CGPA must be calculated at the end of session.

8.0 Classification of Degree

Degree classification shall be based on the cumulative grade point average obtained by each student as follows:

Class of Degree	CGPA
First Class	4.50 – 5.00
2 nd Class Upper	3.50 – 4.49
2 nd Class Lower	2.40 – 3.49

9.0 Course Review and External Examiners' System

- i) 'Student Opinion Survey' and 'Peer Evaluation' will be conducted in all courses in the University. This will contribute towards assessing the standard of teaching / instruction of the courses. The university will put in place a special unit to handle the conduct of such survey and the processing of survey results in a professional manner. The result of such evaluation is to be used in counseling the individual lecturer so as to improve on his or her teaching effectiveness.
- ii) External Examiners shall be used only in the final year of the undergraduate programme to assess final year courses and projects, and to certify the overall performance of the graduating students, as well as the quality of facilities and teaching. However, major subject areas can be moderated externally in professional programmes. In the case of postgraduate programmes, all courses will be externally moderated.

10.0 Timetabling

To give guidelines on the use of the academic year and therefore semester, and for proper computation of contact hours for each course in a programme of study, the following are adopted:

- i. A two-semester year (first and second semesters for regular courses)
- ii. The first and second semesters would last 18 weeks each while the remaining 12 to 14 weeks in a year will be devoted to the Students Industrial Work Experience Scheme (SIWES) for programmes, which operate such system. The session is scheduled as follows:

Semester	Registration	Lectures	Examination	Total
1 st Semester	1 Week	15 Weeks	2 Weeks	18 Weeks
Semester Break				2 Weeks
2 nd Semester	1 Week	15 Weeks	2 Weeks	18 Weeks
End of Session Break				2 Weeks
SIWES				12 Weeks
Total				52 Weeks

11.0 Course Load*

Students

- i. A full time student shall normally be required to register for a minimum of thirty (30) credit units and a maximum of 48 credit units during each academic session except in the first when he is expected to register for 48 units. Any student wishing to register for less than the minimum or more than the maximum shall seek the permission of the College Board. However, Final year Non-Graduating (FNG) students shall be allowed to register for only the outstanding

- ii. course units needed for graduation.
- ii. A programme of courses leading to a Bachelors degree shall incorporate, within its curriculum, a final year project, which shall, as much as possible, be geared towards developing the research capability of students.
- iii. Each course with the exception of research project will normally be completed in one semester and shall be examined at the end of that semester.
- iv. A Bachelors degree programme will normally be completed in 8 semesters for a 4-year programme and 10 semesters for a 5-year programme (Those who join at 200 level by direct entry) will spend two semester less.

11.2 Staff Work Load

A full time staff is expected to carry a minimum of 8 course units per semester.

12.0 TRANSFER STUDENTS

A transfer student with advanced standing from another university will be required to spend not less than two academic sessions in the University to be eligible for a degree of Wesley University, Ondo. The appropriate Department, College and the Senate will consider all transfer cases. Such candidates shall be assessed for the purpose of award of degree of the University, on a basis of courses actually taken in the relevant programme of the University. No transfer student shall be admitted in the first year of development.

13.0 CONDITIONS TO CONTINUE IN A PROGRAMME

- i. For a student to be in good academic standing and continue in the programme, he must obtain a minimum cumulative grade point average of 1.00 at the end of each session. A student who fails to do so will be placed on academic probation. If at the end of the probation year his cumulative grade point average still falls below 1.00, such a student shall be advised to withdraw from the University.

- ii. Any student asked to withdraw from a programme shall be allowed to transfer to another programme provided he has the minimum requirements to be admitted into that programme. Student can only be allowed to transfer to another programme following poor performance once.
- iii. A student who absents himself for two consecutive semesters without a valid reason may be asked to withdraw from the University, irrespective of his cumulative grade point average.
- iv. A student for good reasons and with the approval of Senate can suspend his programme of study for an approved period, which shall normally not exceed one session.

14.0 Leave of absence

There is provision for leave of absence to take care of some minor problems that may arise in the course of every student's course of study. For example, if a student took ill, he/she could apply for leave of absence, i.e., a semester or one session as the case may be through his/her Head of Department to the Dean. The Dean in turn would take the application to the meeting of the College Board and consequently recommendations would be made to the Senate. The application should be supported by medical report from a recognized government hospital and should be duly certified by the Director of Medical Service. Students who have financial problems can also apply for leave of absence.

15.0 Registration

(a) New Students

The procedure for the registration of new students is as follows:

- i. Obtaining the student pre-registration forms. Filling it and returning it to the Admission Officer with the required credentials;
- ii. Collecting the registration kit from the Admission Officer;
- iii. Presenting the originals of the required credentials to the Admission Officer who will sign the pre-registration forms and academic clearance after the credentials have been

- checked, verified and entry qualifications confirmed;
- iv. Proceeding to the College Officer who will issue course registration forms and direct students to the appropriate Heads of Departments for guidance in selecting course;
- v. After selection of courses, filling course registration forms separately and completely with biro and obtaining the signature of Courses and Level Advisers;
- vi. Submitting course registration forms to the College Officer for the signature of the Dean; and
- vii. Finally, asking the College Officer for copy of the course registration form.

Important: Note that registration is not complete until all payments are made and registration forms are submitted to appropriate places.

(b) Returning Students

- i. After due payments have been made, proceeding to the College Officer and obtaining course registration forms;
- ii. Consulting with the appropriate Heads of Departments for guidance in selecting courses;
- iii. After the selection of courses, obtaining the signature of Courses and Level Advisers;
- iv. Submitting course registration forms to the College Officer for the signature of the Dean; and
- v. Finally, asking the College Officer for copy of the course registration form.

Residence

Residential accommodation is compulsory for all students.

16.0 DISCIPLINE

All students are expected to keep strictly to their Matriculation Oath sworn to on their formal admission into the University. They are, however, disciplinary measures are in place for erring students. For offences that range from theft, alcoholism, bringing the name of the University into disrepute, insubordination, cultism, use of hard

drugs, among others; there is a Student Disciplinary Committee that looks into them and recommends sanctions as appropriate to the Senate which ultimately pronounces appropriate disciplinary measures.

For examination offences, the offences are as follows:

1. **Impersonation:** If a student is discovered impersonating or helping another student to sit for an examination, both the impersonator and the impersonated student have committed an offence.
2. **Assault on invigilators/ examination attendant:** If a student physically attacks or assaults an invigilator, as well as involvement in any unruly behavior leading to the disruption of an examination, such a student has committed an offence.
3. **Coming to the examination hall with prepared answered sheet/script:** A student who comes to the examination hall with prepared answer scripts written on paper, on the body, clothing, etc has committed an offence.
4. **Smuggling question papers out of examination halls:** A student caught smuggling question papers out before examinations commence or during examinations has committed an offence.
5. **Being found in examination hall with jotted notes:** Any student found with jotted notes, cribs or chips on body, under the locker or in the vicinity, writing relevant materials on palms and other places has committed an offence.
6. **Consulting with fellow students:** Any student caught consulting with fellow students or soliciting information or assistance, e.g. copying, exchange of answer sheets or question papers in the examination hall has committed an offence.
7. **Destruction of evidence related to examination misconduct:** Any student who destroys evidence related to an examination malpractice has committed an examination offence.
8. **Spying in the examination hall:** Any student caught spying the work of another student, or cheating on other student's paper has committed an offence.
9. **Failure to appear before examination misconduct committee:** A student who fails to appear before the duly constituted examination malpractice and irregularities committee is subject to disciplinary measure.
10. **Influencing invigilators/ examination officials:** If a student is found attempting to gain favour by influencing an invigilator or examination officials through oral, written or other means, the student involved has committed an offence.
11. **Consulting recommended books or lecture notes:** Any student caught consulting recommended books or lecture notes during examinations, except otherwise directed by the examiner has committed an offence.
12. **Unauthorized changing of sitting position:** If a student fails to consult the invigilator before changing his/ her sitting position, such a student has committed an offence.
13. **Refusal to complete examination misconduct forms:** Any student who refused to complete mal-practice form has committed an offence.
14. **Stealing question papers, marking scheme and other examination materials:** Stealing of question papers, marking scheme and other examination materials from a University official is a serious offence.
15. **Re-submission of used materials:** Any student who re-submits a test paper, an essay, a report or an assessment for another course after such had already been graded or is being graded has committed an offence.
16. **Coming late into the examination hall:** If a student comes thirty minutes late after the commencement of an examination, he/she has committed an offence.
17. **Aiding and abetting others:** Any student caught aiding and abetting others to copy from unauthorized material while examination is in progress has committed offence.
18. **Examination leakage:** Involvement in any form of activity

that is related to examination leakage is an offence.

19. **Disobeying lawful examination instructions:** Any student found disobeying lawful examination instructions from examination officials while the examination is in progress e.g. failure to stop writing or writing before the examination starts has committed an offence.
20. **Plagiarism:** This is the act of presenting the ideas or words of another as one's own without acknowledging them, irrespective of the source. A student who does this has committed an offence.
21. **False medical certificate:** Submission of false medical or other certificates or obtaining such certificates under false pretense for examination purposes is an offence.
22. **Illegal candidates:** Sitting for an examination for which a candidate is not qualified, such as not meeting the percentage attendance at lectures/ practicals etc. is an offence.
23. **Illegal exit from the examination venue:** Leaving the examination hall without the permission of the chief invigilator is an offence.
24. **Non-submission of scripts:** Failure by a candidate to submit his/her answer scripts after taking part in examination is an offence.
25. **Violation of safety regulation:** Any behavior in the laboratory or workshop etc. during examinations, in a manner violating safety regulations or constituting threat to the safety of others in the laboratory or workshop is an offence.
26. **Miscellaneous:** Other types of examination misconduct not specifically listed above but interpreted by the management to be an offence.

Candidates found guilty of any of the listed 26 acts of examination malpractices by the examination misconduct and irregularities committee (Disciplinary Committee) shall be penalized, ranging from suspension for varying periods, to expulsion, depending on the gravity of the examination

malpractice.

17.0 Course Outline B.Sc. Hospitality Management and Tourism

CODE	100 Level First Semester Course Title	HOURS		UNITS
		L	P	
GNS 111	Use of English (I)	3	0	2
MTH111	Elementary Mathematics	3	3	3
CSC 111	Introduction to Computer	3	0	3
LIB 111	Information Retrieval	0	3	2
HMT 111/211	Intro. to Hospitality and Tourism	2	0	3
HMT 112	Food and Society	2	0	3
HMT 113/212	Principles of Food Purchasing	3	0	3
NUD 115	Fund. of Nutrition and Dietetics	3	0	3
	Total units			22

100 Second Semester		HOURS		
CODE	Course Title	L	P	UNITS
BIO 122	General Biology II	3	0	3
BIO 127	General Biology Lab. II	0	3	1
CHM 122	General Chemistry II	3	0	3
CHM 124	General Chemistry Lab. II	0	3	1
CSC 122	Computer Programming Concept	2	3	3
GNS 121	Use of English II	2	0	2
GNS 122	Introduction to Philosophy and Logic	2	0	2
MAT 121	Elementary Mathematics II	3	0	3
PHY 122	General Physics II	3	0	3
PHY 123	General Physics Lab. II	0	3	1
	TOTAL UNITS			22

200 level First Semester		HOURS		
CODE	Course Title	L	P	UNITS
HMT 213	Accommodation Management	2	0	2
HMT 214	Personnel Management	2	0	2
HMT 215	Intermediate Tourism	3	0	3
HEC 272	Institutional Equipment Mgt	2	0	2
HMT 217	Tourism and Hospitality Law	2	0	2
ACC 211	Principles of Accounts I	2	0	2
ECO 211	Principles of Economics I	2	0	2
HMT 216	Communication in French II	1	0	2
GNS 211	Introduction to Ethics	2	0	2
FST 211	Introduction to Food Science and Technology	2	0	1
	TOTAL			20

200 level Second Semester		HOURS		UNITS
Course Code	Course Title	L	P	
HMT 221	Restaurant Operational Management	2	0	2
HMT 222	Food Production (Theory and Practice)	2	3	3
HMT 223	Food Service (Theory and Practice)	2	3	3
NUD 222	Community Nutrition	2	0	2
CRO 224	Principles of Crop Production	2	0	2
MAT 123	Statistics for Life Sciences	2	0	2
GNS 122	History and Philosophy of Science	2	0	2
ACC 222	Principles of Accounts II	2	0	2
HMT224	Intermediate French I	2	0	2
TOTAL				20

300 Level First Semester		HOURS		UNITS
CODE	Course Title	L	P	
HMT 311	Cost Control	2	0	2
HMT 312	Managing Housekeeping Operations	2	0	2
HMT 313	Food and Beverage Service Management	2	0	2
ENT 312	Introduction to Entrepreneurship	2	0	2
HMT 314	Front Office/Reception Management	2	0	2
NUD 311	Applied Human Nutrition	2	0	3
HMT 315	Hospitality Hygiene and Safety Practices	2	0	2
HMT 316	Food Production, Preparation and Management	2	3	2
HMT 317	Public Relation	2	0	2
HMT318/2 15	Intermediate Tourism	3	0	2
FST 314	General Microbiology	2	0	2
TOTAL UNITS				22

300 Level Rain Semester		HOURS		UNITS
Code	Course Title	L	P	
HMT 321	Employee Labour Relations	2	0	2
HMT 322	Hospitality Law	2	0	2
FST 323	Food Microbiology	3	0	3
FST 321	Post Harvest Physiology and Storage	2	0	2
ENT 312	Introduction to Entrepreneurship	2	0	2
HMT 323	Bar and Liquor Management	2	0	2
FST 324	Food Analysis and Sensory Evaluation	3	0	3
HMT 324	Intr. to Landscaping, Environmental Management and Ornamental Plants and Flower Production	1	3	2
HMT 325	Stress Management in Hospitality and Tourism Industry	2	0	2
HMT 326	Management Information System	2	0	2
	TOTAL			22

400 Level Harmattan Semester		HOURS		UNITS
Code	Course Title	L	P	
HMT 411	Organization and Administration of Hotel and Tourism Centres	2	0	2
HMT 412	Planning and Development of Hospitality and Tourism Attractions	2	0	2
HMT 413	Hospitality/Tourism Furnishing Management	2	0	2
HMT 414	Advanced Accommodation Management	2	0	2
HMT 415	Research Methods in Hospitality and Tourism	2	0	2
HMT 416	Zoo and Park Management	2	0	2
HMT 417	Advanced Food Production and Management	2	3	2
HMT 418	Advanced Food Service Management	2	3	2
HMT 419	Event Management	2	0	2
HEC 415	Interior Decoration and Design	2	0	2
	TOTAL			20

400 Level Second Semester		HOURS		UNITS
CODE	Course Title	L	P	
HMT 420	SIWES			6
HMT 421	SIWES Seminar			2
HMT 422	SIWES Students' Report			4
HMT 423	SIWES Visitation Report			3
	TOTAL			15

500 Level Hospitality Management and Tourism First Semester				
Code	Course Title	HOURS		UNITS
		L	P	
HMT 511	Consumer Behaviour	2	0	2
HMT 512	Hospitality and Tourism Marketing	2	0	2
HMT 513	Seminar in Hospitality Management and Tourism	2	0	2
HMT 514	Project I	0	3	3
HMT 515	Hospitality and Tourism Economics	2	0	2
	Electives	6	0	6
	Total			17

500 Level Hospitality Management and Tourism Second Semester				
Code	Course Title	HOURS		UNITS
		L	P	
HMT 520	Management Accounting and Financial Control	2	0	2
HMT 521	Strategic Planning in Hospitality	2	0	2
HMT 522	Rural and Urban Tourism	2	0	2
HMT 524	Transportation and Recreation Management	2	0	2
HMT 529	Project II	0	0	3
	Electives			6
	Total			17

500 Level Elective				
Code	Course Title	HOURS		UNITS
		L	P	
HMT 516	Hospitality and Tourism Facility Planning Design and layout	2	0	2
HMT 517	Advanced Hospitality and Tourism Management	2	0	2
HMT 518	Hotel Properties Management	2	0	2
HMT 519	Advanced Tourism Law	2	0	2
TRM 511	Travel Project Management	2	0	2
TRM 512	Tourism Business Policy	2	0	2

Electives				
Code	Course Title	HOURS		UNITS
		L	P	
HMT 528	Marketing and Business Development	2	0	2
TRM 521	Insurance Security and Loss Prevention Management	2	0	2
TRM 522	Travel Retail Management	2	0	2
HMT 523	Cultural Tourism	2	0	2
HMT 526	Principle of Product Development	2	0	2
HMT 527	Business opportunity Development			
	Total			16

18.0 SYNOPSIS OF COURSE

HMT 111/211: Introduction to Hospitality Management & Tourism 2 Units

Definition of hospitality management and tourism, Historical development, key factors and events in the development of hospitality management and tourism. Significance of tourism and hospitality management; structure and organization; growth of hospitality industry and tourism; demand for tourism, tourism in Nigeria. Significance for management, planning and development, Travelling, procedure for booking and ticketing routine, and scheduling individual and group travel, linking carriers, financial consideration of owning travelling agency; provision of information services; owning a travel agency; 14 priorities of management and its application to the hospitality management and tourism, functions of hospitality and tourism managers.

HMT 112: Food and Society 2Unit

Meaning and concept of food and society, Food habits, their formation and change, ethnic and cultural influences, religious influences; Introduction to ethnic foods, European, Mediterranean, Middle Eastern, American, Mexican and South American, Caribbean, Indian, Pakistani, Bangladeshi, Chinese, Japanese, South East Asian and African Cookery.

HMT 113/212 Principles of Food Purchasing 2 Units

Concepts definition; Sources of supply and purchasing information; raw materials; prepared and point prepared products purchasing methods and organization, tendering, contract buying, nominated suppliers, cooperative buying groups; food quality, standards, sizes, weights, labeling requirements and specifications, purchasing methods and organization of liquors, arrangement with brewers, wine merchants, wine stoppers, nominated suppliers, contractors, cooperative buying groups, cash and carry legal standards for liquors. Food items-spices, cereals, condiments etc. Buying guides, specialized markets. Purchasing management, inventory, stock

control, store keeping, portion control, food costing. Applying management function to purchasing and costing.

HMT 213 Accommodation Management 2 Units

Development and classification of hospitality industry; Organization and work of the housekeeping department; use, care and maintenance of various cleaning agents and equipments; pests and their control; housekeeping store and control methods of achieving safe environment; Interior decoration, control office suitable for various grades of hotel establishments; different types of fabrics; their suitability for use, care and laundry within the hotel; Soft furnishing and floor covering; Basic electricity supply, lighting system in a hotel.

HMT 214 Personnel Management 2 Units

Meaning, concept, nature and challenge of personnel management; elements of personnel management; organization of the personnel unit, planning and controlling fair employment practices, organization and job design, human resource planning, recruitment and hiring, psychological tests and identification of management, individual and organizational development, performance appraisal and management by objectives, career development, compensation types, motivations, organizational behaviour modification, status of labour union, collective bargaining, management of conflicts, communication and counseling; Turnover, lay-offs, outplacement, personnel research and change.

HMT 222 Food Production (Theory and Practice) 3 Units

Meaning and concept, corporate goal of food production; resources, kitchen planning and organization; kitchen organization and supervision, kitchen design and layout; principles of kitchen design and layout; kitchen equipments and utensils; classification and types of kitchen equipments; kitchen equipments purchasing; sources of supplies and purchasing information factors; essence of maintaining kitchen equipments; basic food preparation operations and

appropriate equipments; basic principles of cookery; principles of heat transfer during cooking; methods of cooking; hygiene and safety practices during food production; Menu planning. Modern, traditional and commercial, industrial and welfare service systems, vending and disposables, dispensing, control of material flow and handling, recipe construction, balance, item substitution, establishing and measuring standards, applied quantity and cost control production methods and organization. Centralized cooking; cook-freeze, dispersed production, convenience food operations, traditional organizations; Principles of flow of work in the kitchen

HMT 223 Food Service (Theory and Practice) 3 Units

Meaning and concept, corporate goals in food service operations; Types of food service industry in Nigeria; set-up of food service industry; food and beverage service point; operation of food service industry; the waiting job; skills required of the professional waitress; waste and waste disposal in food service industry and hygiene practices; causes of accidents, hazards in food service industry; safety strategies structures of food service operations; the traditional restaurant brigades; mes-en-place and post services tasks; Restaurant staff uniforms, preparation and duties. Restaurant presentation and equipment. Procurements for service area, beverages. The menu, menu knowledge, covers for different occasions, control systems, meal service breakfast, lunch, dinner, afternoon teas, banqueting, licensing laws. Menu planning, meal schedule and evaluation, forecasting, food and labour cost control, schools, catering establishments (small and large) and hospitals, food distribution systems. Quantity food production principles, budgeting, purchasing convenience and sanitation. Supervision and management of personnel.

HEC 272 Institutional Equipment and Management 3 Units

Definitions, designs and classification of institutional equipment; requirement and specifications for installation and operating large equipment; methods of evaluation of equipment performance; use

and routine care of equipment; methods of evaluation of equipment performance; use and routine care of equipment and special maintenance practices of equipment and environment. Introduction to maintenance and engineering principles required in today's lodging and food service operations. Technical information needed to establish effective preventive maintenance programmes, role and functions of maintenance dept, effect of travel trends on maintenance responsibilities of the Chief Engineer, basis electricity concepts and electrification of buildings, electric devices and appliances, swimming pools, elimination of pollution.

HMT 311 Cost Control 2 Units

Definitions; Cost Control as a management function in hospitality and tourism industry; basic objectives and principles of operational control in hospitality and tourism industry; food cost control; factors affecting food cost control, by-menus, types of service, purchasing methods; storage room control; pricing methods, portion standardization, etc; labour cost control; factors affecting labour cost control; work measurement and work study; bar and restaurant control, records for control, analysis of operations and financial reports, reports and statistics; operational control, store keeping; budgeting, financial management; critical control point analysis.

HMT 312 Managing Housekeeping Operations 2 Units

Basic definitions; Housekeeping organization and work. Housekeeping staff: Relationship and functions with other departments. Head housekeeping duties; recruitment of staff. Duty roster for commercial hotel housekeeping, seasonal hotels, motel, etc. Duties and responsibilities of other housekeeping staff Assistant Housekeeper, Chamber Maids, Staff Maids, Cleaners, Cloakroom Attendants, House-Porters, Valets, etc. Budgeting, labour control and management; Sitting and large rooms, linen, beds and beddings, keys, safety and fire precautions, health, hygiene and first aid. Management of linen and housekeeping facilities: procedures, principles, aims and challenges; key safety and fire precautions, health, hygiene and first aid; Storage container, towels

different sizes/types, kitchen rubbers, oven cloths, dusters; death of a guest, control of rodents and pests- bed bugs, clothes moths, etc. Interior decor. Types of fabric. Effective communication in hospitality and tourism industry.

HMT 313 Food and Beverages Service Management 2 Units

Basic definitions; historical development of food and beverage service management; Management and evaluation of food and beverage systems, various equipment and skills involved. Inventory preparation; storage and maintenance of service equipments; service equipment capacities; maintenance, power utilization; sources of purchase and purchasing information; Developing marketing strategy, merchandizing concept, menu concept and planning operations for profitable operations. Cooking and finishing of dishes at table including the use of partly cooked and raw ingredients. Skills of filleting, carving and service of appropriate foods using serving cutlery to achieve both customer satisfaction and profitability. Room and floor service techniques, preparation and service of food and beverages in bedrooms and suites. Stocking of floor service parties, receiving order, preparation of trays and trolleys, receiving order, preparation of trays and trolleys, carrying trays, entering bedrooms, cleaning the rooms. Pertinent legislation. Simulated commercial operations will be used to develop management skills and evaluate operating systems within a realistic scenario. Preparation, safe use, relative advantages, maintenance and storage of greivdsons, lamps and pans used for chaffing dish and flammable cookery. Planning and organization for special functions. Table planning restaurant layout.

HMT 314 Front Office / Reception Management 2 Units

Definition; Reception terms Reception and receptionist; functions of reception staff; personal qualities and qualification of receptionist duties. Accommodation selling techniques; Reservations advance, reservation diary, description and use; records of guest registration; Guidance notes on advance reservation. Communication and

counselling, social skills, selling and marketing techniques, legal aspects. Ancillary services checking in, checking out, night clerking. Standard system of hotel billing law of contract; rights of lien; Effective communication and means. Fire precaution and security measures. Simple first aid procedure. Banking procedures and calculation at the front office. Application and importance of computer in the operation of front office system. Service quality, customer care, and guest relations management.

HMT 315 Hospitality Hygiene and Safety Practices 2 Units

Definition, purpose and importance of hygiene; types of hygiene practices in hospitality services; strategies for achieving hygienic services; personal hygiene of food handlers, personal cleanliness, general health and fitness; kitchen design and equipment; kitchen hygiene; food poisoning, reservoirs of infection and ways of spread; vehicles of infection eg. Dairy products, meat, storage sterilization and disinfection, cleaning methods, control of infestation eg. Rats, legislation relating to Nigerian law on hygiene, health, safety and welfare, markets, stalls and delivery vehicles, health education. Classes of microorganisms that affect food. The 3Cs of safety implementation legislation relating to Nigerian law on hygiene, health, safety and welfare; health education and importance; control of infestation; hotel fumigation process. Hazard Analysis and Critical Control Point (HACCP).

HMT 316 Food Production Management 2 Units

Purposes of cooking food, use of heat, effect of various methods of heat application on physical, nutritional and aesthetic aspects of foods, solutions and colloids; nutrients loss in food processing and preparation, enzymatic and microbiological aspects of food preparation, measuring techniques; leavenings; flour mixes; modern and traditional equipment and procedures in relation to time, energy and monetary expenditures and health preparation. Development of food service institution; meal planning; food standards and service; food selection and storage; food products and their preparations; food production resources; Effective use of

manpower resources and profit generation in hospitality business. Food hygiene legislation. Management techniques of different hospitality establishments. Statutory requirements to reduce and control food borne infection; relationship of public health officers with hospitality personnel; menu planning: food habits, age, sex, skills, time, resources like materials, equipments, energy etc. Application of management principles to decision making in food production e.g time, energy and cost.

HMT 317: Public Relation 2Units

Nature and concepts of public relations; historical development of public relations; roles and tasks of public relations; the public's of public relations; the organization and techniques of public relations in Nigeria; philosophy, purpose, principles and ethics of public relations practices; public relations practices and practitioners in Nigeria; qualities of public relations person; public relations tools and processes; prerequisites for a good public relations campaign; method of publicity and public relation campaign; special events in public relations; special events activities and processes; public options and public relations; issues, rumours and crisis management and public relations.

HMT 215/318: Intermediate Tourism 2Units

Role of tourism within the broader context of leisure. Developing an appreciation of theoretical perspectives. Concepts and techniques used in the study of tourism. Factors which determine demand for tourism and identification of those which are of particular importance in the Nigerian economy and ways in which the net contribution can be maximized. Assessment of measures taken by government worldwide to balance the growth of tourism with the necessity for adequate conservation. Analysis of significance of tourism to Nigerian economy; tourist arrival measurement techniques; theories of planning and fundamentals of tourism planning; funding of tourism development.

HMT 321 Employee Labour Relations 2 units

Concept definition; Give the difference and the relationship between an employer and an employee. Discuss labour relations and trace the history of labour unionism in the country and identify the fore-runners of industrial relations struggles; identify some labour unions both nationally and internationally. Highlight and discuss labour laws and their relevance in achieving industrial peace. Discuss; engagement, disengagement, dismissal, retrenchment, retirement, annual leave etc. discuss agitation by employees and industrial actions and the impact on the organization. Current approaches in the study of industrial system relation; environmental conditioning; industrial relations parties in Nigeria; government intervention in industrial relations in Nigeria: aims, factors necessitating the intervention, methods and forms of intervention; trade unionism: objectives, methods, functions and problems in Nigeria; principles of collective bargaining, industrial democracy, industrial conflict and types; trade dispute, strike, measurement of strikes, causes and strike settlement mechanism.

HMT 322 Hospitality Law U units

Basic concepts of law-common, civil, company, criminal cases. Company law- partnerships law, sole-trading and corporation; Introduction to employment law, employers, liability, contract law provisions. Relevant provision of ECOWAS, contractual basis of employment, the contract and its incidence at common law and by statute, remuneration-salary controls and negotiation, the payment of salaries, health, safety and welfare, conditions at work.

Detailed expositions of the Hotel Proprietor's act 1956 and hotel rights of lien; Law of contract/food and drug decree of 1973; hygiene regulations, liquor licensing laws. Staff employment regulations. Wages and industrial councils decree of 1973 torts and occupiers liability.

HMT 323 Bar and Liquor Management 2 units

Bar personnel and functions; Characteristics and properties of minerals, beers, wines, spirits, and liquors. General characteristics

of liquors, origin, growers, shippers, distributors, new varieties and developments, classification, grading, breakdown of various types. Wine production and maturation. Storage and control of liquors, beers, cedars, Perry and mineral waters. Cocktail production, types and processes; types of bar and classification; bar legislation, component and layout; challenges of bar operation in Nigeria; indiscriminate consumption and implications; Properties, varieties, new varieties, legislation regarding classification and grading. Quality classification, handling liquor, equipment requirements, combination drinks (aperitifs, long cooled drinks, stimulation drinks etc.), service techniques, (modern, rendering, dispensing, disposables, traditional services etc), glasses, decanters, serving features. Hygiene cleanliness of premises and equipment; legal aspects, drink occasions, merchandizing. Storage and control of liquors, beers, cedars and mineral waters. Introduction to wines-definition, terms, winemaking, French wines-Bardux, Burgundy, Champagne, German wines, Italian wines, wines of other counties-Spain, Portugal, Hungary etc. fortified wines, vermouths and aperitifs-definitions and types, Brandy, Whisky-Scotch and others, gin, blended, compounded and mixed drinks, cordials liquors, cocktails.

HMT 324 Introduction to Landscaping, Environmental Management, Ornamental Plants and Flower Production 2 units

Introduction and familiarization of students with environmental components, activities, functions and structure; Optimization of land use; managing the physical environment; erosion and agricultural practices; concepts of landscaping, goals, process and analytical methods; management of landscape, design techniques, evaluation techniques, climate and landscape design; sanitation,

HMT 325 Stress Management in Hospitality and Tourism Industry 2 Units

Basic definitions; rambling about stress; causes of stress in hospitality and tourism organization; effects of stress; management

of stress; self assessment of self proneness.

HMT 326 Management Information System 2 Units

Structure of management Information System; the hardware, software and control environment for Information processing systems; transaction processing system; data base subsystem; information system support for decision making and information support system for planning and control.

HMT 411 Organizations and Administration of Hotels and Tourism Centres 2 Units

Factors and responsibilities of management. Art and Science of hospitality management. Three types of skills required of managers and need for management development in hospitality industry. Four types of on-the-job management instructions. Planning process; Four steps in the planning process. Criteria for good objectives, organizational chart; methods of communication, their importance and functions; Responsibilities of personnel department. Motivation and motivation theories; Maslow's hierarchy of needs and other motivational theories; Record keeping responsibilities. Accounting and benefits of uniform system of accounts. Five basic financial statements. Daily operation reports and preparation of annual budget.

HMT 421 Planning and Development of Hospitality and Tourism Attractions 2 Units

Special considerations for planning and development. The process of planning. Planning the facilities floor layout of the different areas. Major recreational facilities and activities; personnel organizations and human relations.

HMT 413 Hospitality/Tourism Furnishing Management 2 Units

The concept of furnishing; factors affecting the type, number and quality of furnishing; use of roller or venetian blinds; window curtains, glass curtains; draperies and furnitures; choice of liner for

the different areas of hospitality and tourism industry; physical, chemical and aesthetic properties of finish used on walls, floors, ceilings, furnitures and cabinets; application and maintenance of finishes and surface coverings; care of finishing equipments and safe handling of finishing chemicals. Catering Equipment, combined systems, vending machines technical reliabilities and aesthetic acceptability, types of vending machines and their safety, hygiene for vending systems catering, convenience food catering. Kitchen planning, catering services gas, electricity, comparison of fuels, energy conservation standards of hygiene, cook-chill system, cook-freeze system, sous-vide, centralized production, computer in catering, Hotel Management Software.

HMT 414 Advanced Accommodation Management 2Units

Factors affecting the type, number and quality of furnishing. Use of roller or Venetian blinds; Window curtains, glass curtains, draperies and furniture. Choice of liners for different areas of hospitality industry. Physical, chemical and aesthetic properties of finish used on walls, floors, ceilings, furniture and cabinets. Application and maintenance of finishes and surface coverings. Care of finishing equipment and safe handling of finishing chemicals. Consumer safety and satisfaction, profit maximizations. Management resources-personnel, inventory facilities. Management functions and applications in the hospitality industry. Control points in accommodation and food service.

HMT 415 Research Methods in Hospitality & Tourism 2 Units

As applicable, but with emphasis on management and Tourism

HMT 416 Zoo and Park Management 2 Units

The concept of “untouched” conservation, Biodiversity. Wildlife-forestry and game reserves. Importance of environment to tourism. Effect of tourism on the Environment-environmental degradation and pollution due to tourist activities. Environmental management. Objectives of establishing parks, modes of presenting the master

plan, information on composition of flora and fauna for use in park planning; park zoning system; application of zoning system in park planning; list plans for wildlife protection and activities in master planning for national parks;

HMT 417: Advanced Food Production Management 2Units

Management principles and its application to decision making in food production; pareto analysis, sensitivity analysis, cost-benefit analysis; labour and material management in food production processes; organization and management of special functions; utilization of local food commodities; sources of fuels and usages; choice and management of cooking equipments; kitchen planning and layouts; Menu making, pricing, cost control. Production methods, production systems, service systems. Management of different menus table *dhote*, *a la carte*, etc.

HMT 418: Advanced Food Service Management 2 Units

Concepts definition; advance food service resources; skills required; legislative laws in food and beverages services; types of licences. Weight and measurement; Organization of the restaurant brigade Manager, or *matre d'hotel*, head waiter, etc, factors governing size of restaurant brigade, personal qualities required of restaurant staff, ancillary departments, service of various menus *a la carte* and *table d'hotel* services, service routine, breakfast, floor and room services. Table laying for *Table d'hotel* and *a la carte* menu, staff luncheon, afternoon routine, buffets, these evening routines, floral decoration, types of service silver service, plates service, cafeteria or self service, light refreshment service, full service. Beverages brewing of different types of teas, coffee making. Restaurant control system, barguest and other arrangements, buffet dinners, balls, wedding and outdoor catering. Bar and cellar organization.

HMT 419 Event Management 2 Units

Basic definitions; event management and environment; crowd

control and stampede prevention; procedures for event contract; factors to be considered when contracting event functions; laws relating to events operations in Nigeria; security and safety event equipments; event management funding.

HMT 400: SIWES 6 Units

For a period of 6 months, the students will acquire industrial experience and professional skills in relevant Hospitality and Tourism Institutions. Students will compulsorily submit technical report for evaluation at the end of the programme. An academic staff will pay regularly pay unscheduled visits to the students during the SIWES period.

HMT 421 SIWES Seminar 2 units

HMT 422 SIWES Student Report 4 units

HMT 423 SIWES Visitation Report 3 units

HMT 511: Consumer Behaviour 2 Units

Basic definitions; understanding the consumer behaviour; problems of consumer identification; consumer behaviour theories and sources; importance of consumer behaviour to hospitality profession; methods of studying consumer behaviour; analysing products for consumer benefits.

HMT 512: Hospitality and Tourism Marketing Management 3 Units

Application of marketing concepts in hospitality; marketing mix, sources of market and market information; Sales, scope, elements and organization of hospitality marketing and sales. Theoretical concepts of marketing, marketing feasibility, importance and functions, cost, efficiency analysis; Market research, process and improvement techniques; roles of consumers in marketing; consumer buying notions; marketing segmentation and strategies; The four 'Ps' of marketing; marketing and sales plan; personal sales;

Telephone sales, internal marketing sales, restaurant and lounge sales; catering and meeting room sales; marketing to business travellers; marketing to leisure travellers; marketing to travel agents; marketing to specials segments.

HMT 513: Seminar in Hospitality Management and Tourism 2 Units

Each student will present an oral report based on a library research on current problems and development in the hostel/catering management and tourism industry.

HMT 514: Project 1 in Hospitality Management and Tourism 3 Units

Each student will work under supervision on a project, which provides them with the opportunity to put into practice all the knowledge accumulated into hospitality management. Project will aim at advancing hospitality industry in Nigeria. A student may opt to concentrate on catering and hospitality management. The work will be embodied in a thesis and is a prerequisite for graduation.

HMT 515: Hospitality and Tourism Economics 2 Units

Nature and purpose of Hotel Book Keeping; Day-to-Day routine book keeping, sales, purchases, cash accounts, use of double entry, sales book keeping. Normal accounts, purchases and trading ledgers. Suppliers statements. Restaurant organization, staff uniforms, preparation duties; Restaurant presentation and equipment. Procedure for service of a meal, social skills, types of service, technical skills, service area, beverages; The menu, menu knowledge, covers for different occasion, control systems, meal service breakfast, lunch, afternoon teas, banqueting, gueaidon service, licensing laws.

HMT 516: Hospitality Management and Tourism Facility

LIST OF STAFF

I. TEACHING STAFF

S/No	Names	Rank	Qualifications	Area of Specialization	Status
1.	Dr. Carol Emi OGUNLADE	Associate Professor	Ph.D. Wildlife/Tourism Management (2006); M.Ed. Educational Management (1998); MBA. Nova University (Florida, 1984); B. Sc. International Hotel & Motel Management (1979);	Eco-Tourism and Hospitality Management	Full Time
2.	Prof. Emmanuel AKANDE	Full Professor	Ph.D Food Technology (2006), M.Phil Food Technology (2004), M.Sc Food Technology (1998), PGD (Tourism) B.Sc Food Science and Technology (1995),	Food Science and Technology	Adjunct
3.	Dr. Yekinni Ojo BELLO	Associate Professor	Ph.D Tourism Management (2015), M.Sc Hospitality and Tourism Management (2011), B.Sc Hospitality and Tourism Management (2002).	Tourism Management	Adjunct
4.	Dr Ibidapo Nathaniel ADEBAYO	Senior Lecturer	Ph.D Hospitality and Eco-tourism (2018), M.Sc Hospitality and Tourism Management (2013), B.Sc Hospitality and Tourism Management (2004).	Hospitality Management	Adjunct

II. TECHNICAL STAFF

S/N	NAMES	RANK	QUALIFICATIONS	AREA OF SPECIALISATION	TYPE OF APPOINTMENT
1.	Mrs. Esther, M. OLUWATO BA	Technologist I	HND Hotel and Catering Management (2009); OND Hotel and Catering Management, 2004	Hotel and catering management	Full time
2.	Miss. Iyanuoluwa Victoria OLAWUWO	Technologist II	HND Hospitality, Leisure & Tourism	Hospitality and Tourism	Full-time
3.	Mrs. Abimbola, E. RAJI	Curator I	B..A Ed		Full Time
4.	Mrs. Aret Okon	Zoo Attendant			Full Time

III. ADMINISTRATIVE STAFF.

S/NO	NAMES	RANK	QUALIFICATION	TYPE OF APPOINTMENT
1.	Alexander, ADELA KUN	A. Senior Confidential Secretary	B.Sc	Full time
2.	Beulah, A. ADEDEJI	Clerical Officer	ND	Full time